



Latino Center for Health Small Grants Program Request for Applications - February 2020

PURPOSE

The Latino Center for Health (LCH) at the University of Washington provides leadership to promote the health and well-being of Latinos in Washington State, regionally and nationally, across the lifespan. Our goals are to promote innovative community-engaged research partnerships, as well as professional development for University of Washington students and faculty. LCH is pleased to announce the availability of small research grants to support collaboration between academic investigators and community-based organizations serving Latino communities.

ELIGIBILITY

Proposals must be co-led by an academic researcher and a community partner. Academic researchers serving as Principal Investigators must be faculty at one of our affiliated institutions, the University of Washington (Seattle, Tacoma or Bothell) or Heritage University. This includes those with affiliate and acting faculty appointments, as well as Research Scientists who are permitted by their school, department, or research center to serve independently as a Principal Investigator on federal grants.

PRIORITIES

Proposals are evaluated on their scientific merit, significance, approach, level of innovation, strength of community partnership, and feasibility of the proposed research. Research should focus on Latino communities in Washington State. We encourage proposals that address our priority research areas (health care access and utilization, behavioral health, violence prevention, and occupational health). *Priority will be given to proposals that focus on one of the Latino Center for Health's 2020 research themes: a) Immigration and b) Aging.*

FUNDING LEVEL

Applicants may request funding up to \$25,000. This award can fund pilot research projects or build upon an existing project to support additional community-engaged research activities. Applicants are encouraged to seek matched funding from their organization, department or other units though not required.

LCH will review only one proposal by a Principal Investigator or Co- Investigator during a single review period. Similarly, only one project per community organization may be submitted during each review period.

APPLICATION PROCEDURES

Applications must be received by March 11, 2020. For researchers at the University of Washington, applications are not submitted through the Office of Sponsored Programs (OSP), so no eGC1 is required. For all applicants, UW Human Subjects Committee approval is not required prior to submission but will be required if the proposal is funded and includes the participation of human subjects.

Complete applications (including cover page and any attachments) must be submitted as a PDF by email to latcntr@uw.edu. The complete application must include signatures (ink or electronic) of the Principal Investigator, any co-PI, Department Chair (if applicable), and Dean's designee of each respective unit applying.

In preparing proposals, please keep in mind that while reviewers will be selected from the general area in which the proposal is made, not all review committee members necessarily have an area of expertise that overlaps with the particular field of each proposal.

Below is a summary of the materials necessary for us to consider your application.

COVER PAGE (1 page) [Found at end of this document]

- Title of project
- Name, title, department, email, mailing address, and signature for both the academic and community partners.
- Narrative statement briefly describing the backgrounds of the academic and community partner(s), as well as a short description of the proposed project (300 word limit).
- Calendar dates of period support is requested. Earliest start date is April 15th, 2020 and **all funds must be spent by September 30th, 2021.**
- Total amount of financial support requested.

BODY

Please format your document with a font size of at least Arial 11 or Times New Roman 12, 6 lines per inch, and margin width of 0.75 or larger.

Applications should include the following research plan (up to 6 pages total) as follows:

Objective: State the overall objective and/or long term goal of project

Background: Review significant previous work and the current state of research in the field your proposal addresses, including any work of your own.

Specific aims: List the specific aims of your project over the period of time for which you are requesting support.

Methods: Describe your research plan, including techniques you plan to use, population you plan to recruit from and method of recruitment, the number of participants you plan to enroll and how you plan to analyze your data. Projects implementing health programs should include an evaluation. If possible, discuss limitations inherent in your method, potential weaknesses in your work, and possible strategies to address these limitations and weaknesses.

Significance: Discuss the potential importance of your proposed project and any novel ideas or contributions to the community you are proposing a partnership with. Explain how the results may be used, and/or how this project could lead to future projects in this or a similar field.

Collaboration: Please describe your collaborative efforts between partners or past relationships with proposed study partners. Also include letters of support from the community group(s) or researcher you are planning to partner with.

Timeline: Include a timeline or work plan showing the steps you'll take to conduct your project or activity over the next one to two years. You may submit this as an outline, a chart, or describe it in narrative form.

BUDGET & BUDGET JUSTIFICATION

Use budget categories designated by the UW Financial Accounting System, including the cost of fringe benefits. This budget should include all persons, paid and unpaid, who will carry out the research, including their roles/function in the project. Also itemize and/or justify major cost items. Please also describe any matching funds that

will contribute to this project. Budgets are not allowed to include indirect funds.

BIOSKETCH

Please include an NIH style biosketch (including Research Support), for all investigators involved with the project. Community investigators can submit a 2 page CV or resume in place of the biosketch.

REVIEW OF APPLICATIONS

Your proposal will be reviewed by a committee comprised of members of our External Advisory Board, Community Representatives and UW faculty and/or researchers familiar with proposed research topic.

HUMAN SUBJECTS APPROVAL

Projects involving human subjects must obtain approval from a Human Subjects Committee. LCH follows NIH guidelines in requiring that "Key personnel" receive training in research conduct, either in person or web-based form. Please see <http://www.washington.edu/research/hsd/> for more information.

ADMINISTRATION OF FUNDS

Projects will be funded up to 18 months. The PI is responsible for the proper administration of funds. LCH cannot assume fiscal responsibility for over-extended budgets. Awards may be provided in two installments of \$12,500.

In any publications resulting from this awarded project, please acknowledge the source of support as the University of Washington Latino Center for Health.

DISSEMINATION OF RESULTS

The UW Latino Center for Health wants to contribute to the dissemination of findings and results to inform the broader community to improve the health of Latinx individuals, families and communities. Thus, we require a 6-month project update from the research team as well as a Final Report be submitted within 90 days of completion of projects funded by LCH. Funded investigators will receive a template for the final report if they are chosen for funding. Funded projects will also be expected to present the results of their project at an event coordinated by the Center.

Small Grants Application Cover Page

Due: March 11th, 2020

Project Title: _____

Academic Partner

Name & Title _____

Department: _____

Address: _____

Phone & Email: _____

Community Partner

Name & Title _____

Department: _____

Address: _____

Phone & Email: _____

Funding Period: Start Date: _____ End Date: _____

Total Amount Financial Support Requested: _____

Narrative statement briefly describing project, applicant and community partner: 300 word limit

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