

JSIS FACULTY MEETING Minutes

October 10, 2023

9:30 – 11:00am

Meeting Attendees: (**Full Professors**) Marie Anchordoguy, David Bachman, Sara Curran, Danny Hoffman, Resat Kasaba, Sabine Lang, Bill Lavelly, Celia Lowe, Tony Lucero, Mark Metzler, Saadia Pekkanen, Deborah Porter, Scott Radnitz, Jonathan Warren, Nathalie Williams, Anand Yang, Glennys Young (**Assistant & Associate Professors**) Mika Ahuvia, Daniel Bessner, Jessica Beyer, Rebakah Daro Minarchek, Vanessa Freije, Radhika Govindrajana, Chris Jones, Hajin Jun, James Lin, Stephen Meyers, Matthew Mosca, Chiara Pierobon, Clair Yang (**Non-JSIS Faculty**) Judith Henchy, Priti Ramamurthy (**Non-Faculty**) Lacey Collieran, Kevin Swantek

Meeting Agenda

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| 9:30-10:00 | Promotion discussion and vote (Sunila Kale). [CLOSED to all but full, voting professors] |
| 10:00-10:15 | Announcements: <ul style="list-style-type: none">Hayim Katsman RemembrancePublic Records PolicyExecutive Order 54Title IX TrainingTenure & Promotion guidelines & summer salarySabbatical RequestsOAS Staff UpdatesPolitical Economy of Development serach update10/12 – Jere Bacharach Memorial10/19 – Steven Simon Lecture10/26 – FRG, AI in the Classroom w/Jessica Beyer |
| 10:15-11:00 | Annual policy renewals - votes required
Temporary faculty appointments - votes required
Graduate School appointments - votes required
Strategic Planning next step, SWOT analysis - discussion [Lacey] |

Danny Hoffman starts the meeting at 9:30 with a quorum of full professors to discuss Associate Professor Sunila Kale's promotion to Full Professor. The Promotion Committee (Sabine Lang, Tony Lucero, and Priti Ramamurthy) summarize their sub-committee report and present case for promotion. Full Professors confidentially discuss the case. Danny provides a reminder that non-votes are viewed as a 'No' vote by the CoAS. Full Professors are emailed a secure electronic ballot vote at 11:00 a.m. The deadline to vote is 5 p.m. Friday, October 13th.

At 10:00 a.m. the meeting is open to all other JSIS Faculty. Danny provides a moment of remembrance for Hayim Katsman. Mika Ahuvia provides additional details for memorial services at 1 p.m. and 7 p.m. on Thursday, October 12th.

Danny Hoffman then makes the following announcements:

- **Public Records Policy** – UW has seen an increase in FOIA requests. Faculty are reminded that any UW related business in writing, text, UW email, and private email can be requested. UW posts record retention schedules online. Faculty are encouraged to consider maintaining a personal schedule for disposing of handwritten notes.
- **Executive Order 54** – Faculty are reminded about personal relationships students and other direct reports. If relationships occur, Faculty must follow all guidelines for documentation.
- **Title IX training** – Online certification must be completed. Completion of training is a high priority for Provost. Faculty who have not completed the training are instructed to complete training. Faculty who are uncertain if training has been completed are encouraged to confirm their completion status.
- **Tenure Promotion Guidelines & Summer Salary** – Both JSIS Tenure Promotion Guidelines and the Summer Salary policy have been submitted to CoAS for approval.
- **Sabbatical** – There are the same number of available sabbatical opportunities as the last academic year. Danny encourages faculty interested in applying for sabbatical to be certain to have a strong rationale for their sabbatical requests.
- **OAS Staffing** – New OAS Director, Jaime Fitch. OAS position vacancies include Program Coordinator and Director of Career Services & Alumni Relations .
- **Political Economy Search update** – The search has been delayed by Provost approval. The Job description for advertisement is being completed. This search can be deferred for 1 year if needed.
- Oct. 12 Jere B. Memorial Service – 5:00 – 7:00 p.m @ Walker Ames in Kane Hall
- Oct. 19 Steven Simon lecture – 7:30 – 9:00 p.m. @ Kane Hall, Room 210
- Oct. 26 FRG Lunch Discussion – 12:00 – 1:00 p.m. in THO 317. ‘A.I. in the Classroom’ with Jessica Beyer. Lunch will be provided.

After announcements, Danny presents a motion for an in-person vote to allow eligible voting faculty to vote absentee. Faculty voted on the following question: Do you agree that for AY 23/24, the Jackson School of International Studies should allow electronic, absentee voting by eligible faculty? 29 eligible faculty were present to vote. Faculty unanimously in favor of continuing the policy.

Danny presented the following items to be voted on electronically. The deadline to vote on all items is 5:00 p.m. Friday, October 13th.

- Do you agree to delegate authority to recommend the appointment and/or reappointment of affiliate or clinical faculty, or annual or quarterly part-time lecturers to the Director of the Jackson School of International Studies?
- Do you agree with the proposal that faculty members who hold a Ph.D., or an advanced degree in a relevant professional field, may be eligible for nomination to the Graduate Faculty and the doctoral endorsement?

- Do you support the nomination of Dr. Jessica Beyer to the Graduate Faculty with doctoral endorsement? [open to faculty with graduate faculty appointments]
- Do you support the appointment of Dr. Alan Dowty as affiliate faculty in JSIS?
- Do you support the appointment of Dr. Gilah Kletenik as affiliate faculty in JSIS?

After presenting motions to vote, Danny opened discussion on the topic of the Teaching Survey Redesign. Faculty priorities for redesigning the survey included wanting data on required courses that need to be filled. It was generally expressed that it is hard to know what required courses are needed because of the number of different programs in JSIS.

Lastly, Lacey Colleran presented updates and next steps for Strategic Planning. The Steering Committee has reviewed all feedback provided from the 'Values' and 'Environmental' worksheets that were provided to faculty and staff. The Steering Committee will begin to collate feedback. A SWOT (Strengths, Weaknesses, Opportunities & Threats) Analysis worksheet will be rolled out to faculty by the end of this week. Faculty were encouraged to engage with staff and relevant stake holders as appropriate to complete the worksheet. Faculty were asked to submit SWOT Analysis worksheets to her by November 15th. The worksheets will be reviewed by the Steering Committee, consolidated and shared with faculty and Staff.

The meeting was concluded at approximately 10:50 a.m.