Check Documentation for Non-Grant Checks

The Henry M. Jackson School of International Studies
University of Washington, Box 353650

Reset Form

Cost Center deposited to: _____ Work Tag 1 _____

Work Tag 2 _____

Is this a Gift ◯Yes ◯No **If Yes,** Allocation Code:_____

Reverse Expenditure? ◯Yes ◯No

Description:

Date Received	Amount	Check Number	Check ~ Received From

TOTAL $ 0.00

Prepared by: _____ Date:_____

NOTE: Checks must be made payable to the University of Washington

Submit completed form with checks to Jim Anderson, Thomson Hall 4th Floor Business Office or Mailbox in 311

JSIS 98
Rev: 6/29/23