

October 14, 2022

WELCOME TO
OAS & JACKSON SCHOOL STAFF
QUARTERLY MEETING

Greetings from the OAS team

- Sabrina Tatta, Undergraduate Advisor & Interim MAAIS GPA
- Rita Bashaw, Fellowships Manager, Foreign Language and Area Studies
- Lauren Dobrovolny, Program and Task Force Coordinator
- Joni Marts, Senior Undergraduate Advisor
- Jesús Hidalgo, Graduate Program Advisor (GPA)
- Isabel, Student Office Assistant
- Elçin Gürbüz, Program and Time Schedule Coordinator
- Britta Simon, Director, Office of Academic Services
- Alice Kim, Director of Career Services

What we did this summer

- Updated time schedule
- Managed Summer Quarter courses
- Attended transfer student info session & provided advising
- Represented JSIS at Dawg Daze
 - Ferry ride to Bainbridge Island + Free ice-cream (46 students attended)
 - Jackson School pizza meet and greet + info session (42 students attended)
 - Global and Regional Studies online info session
- Worked on the PhD program re-launch
- Welcomed incoming graduate students
- Managed full-day TA training
- Granted FLAS awards
- Revived/created a mentorship program
- Updated the JSIS scholarship system

Autumn quarter enrollment in JSIS undergraduate programs

342 students currently enrolled in JSIS majors (20 freshmen, 43 sophomores, 105 juniors, 174 seniors)

194	GLBRS-00-11 (4 freshmen, 33 sophomores, 77 juniors, 80 seniors)
76	SIS-00-11 students (9 juniors and 67 seniors) – old general majors, no longer admitting students
46	SISA-00-11 (8 freshmen, 8 sophomores, 10 juniors, 20 seniors)
10	SISLA 00-11 (3 freshmen, 3 juniors, 4 seniors)
6	EURO-00-11 (1 freshman, 1 sophomores, 3 Juniors, 1 seniors)
5	RELIG 00-11 (1 freshman, 2 juniors, 2 seniors)
5	SISJE 00-11 (3 freshmen, 1 sophomore, 1 junior)

Enrollment numbers graduate programs

MAAIS 21 Graduate Students (9 are new as of Fall 2022)

MA Programs:

- 43 new students vs 31 (2021)
- 122 applicants vs 152 (2021)

OAS Office Hours Autumn Quarter

- Thomson Hall 111 - Office Hours:
 - Mondays – Thursdays 9-12 and 1-4
 - Fridays 9-12
- If main office is closed during office hours, students will be supported virtually (sign on office door lists email and phone number)
- Students have the choice between virtual and in-person advising appointments

Autumn quarter dates and deadlines

- November 4: Winter quarter registration starts (period 1)
- November 7: AY 23-24 teaching survey due
- November 11: Veterans Day
- November 21: General Winter quarter registration starts (period 2)
- November 24-25: Thanksgiving Holiday
- Around Thanksgiving: Summer Quarter courses due
- December 9: Last day of instruction
- December 12-16: Finals week
- December 20: Grades due by 5 pm (via GradeBook)

Time Schedule Updates and Deadlines

Time Schedule Production Calendar 2022-2023

Note: Dates subject to change.

Time Schedule Production Calendar	AUTUMN 2022	WINTER 2023	SPRING 2023	SUMMER 2023
Time Schedule Construction available* .	November 10, 2021	November 11, 2021*	December 10, 2021*	March 25, 2022*
Time Schedule Construction turned off to Departments. (All data must be completed by 5 p.m. on this date.)	January 28, 2022	July 22, 2022	November 4, 2022	November 28, 2022
Dead Period – No email requests for classroom changes	January 29 – March 24, 2022	July 23 – September 8, 2022	November 5 – December 15, 2022	November 29, 2022 – January 5, 2023
SLNs Assigned, TS Update available to Time Schedule Coordinators the next day.	March 25, 2022*	September 9, 2022*	December 16, 2022*	January 6, 2023*
Time Schedule available on the Web	April 15, 2022	October 14, 2022	January 20, 2023	February 6, 2023

- The spring time schedule turns off on **November 4**
- The summer time schedule turns off on **November 28**
- The spring TS update will be available on **December 16**

Course Evaluations

- OAS coordinate and manage the course evaluation process each term for JSIS courses
- Faculty members can set up their own evaluations
- OAS set evaluations for lecturers, affiliates, temporary faculty members, or TAs
- Line faculty are recommended to evaluate at least one course per year
- Lecturers, affiliates, and temporary faculty are recommended to evaluate all the courses every quarter
- Reports are sent directly to faculty and the department coordinator

Deadline:

- Autumn 2022 End-of-Term Evaluation period will be announced soon

Paper Evaluations:

We have since reinstated the option to request paper course evaluations this fall

Rates:

Evaluation forms	\$.20 per form purchased
Comment forms	\$.15 per form purchased
Optical scanning	\$.25 per form purchased

Online course evaluations

Open dates/Close dates: All online course evaluations must close by the last day of Autumn term

Reports available dates:

Reports cannot be made available to faculty until they officially submit grades. Reports will be available on **December 26.**

Global and Regional Studies updates (Joni and Sabrina)

- Continuation of quarterly info sessions for prospective and current JSIS students
- Transfer Student info sessions
- Dawg Daze 2022 events
- Quarterly communications with JSIS Majors (regarding special meetings, graduation application deadlines, Honors info sessions)

Autumn Quarter Career Events (Alice)

- JSIS Mentor Program
- Job & Internship Search Workshops
- Career Pathway Workshops/Webinars
- Weekly JSIS Career Emails
- 1-1 Career & Professional Development Appointments
- Careers & Internships Website - jsis.washington.edu/advice/career/
- JSIS 497
- JSIS Internship Scholarships

Jackson School OAS Scholarships (Alice and Britta)

- OAS scholarships - Winter quarter
- JSIS Internship Scholarships - Quarterly
- Student need will be integrated into merit category
- Funding Opportunities website to be updated by the end of the year

JSIS 495 Task Force Capstone Updates (Lauren)

- Offered Winter and Spring Quarters
- Planned JSIS 495 Task Forces:

JSIS 495A	Should Japan “Go Nuclear”?	Pekkanen,R
JSIS 495B	Research for Social Change	Godoy,A
JSIS 495C	Countering the ILLIBERAL Drift in Europe: Assessing the Role of Civil Society and Governments	Lang,S
JSIS 495D	Social Media Content Moderation, Law, and Freedom of Speech	Beyer,I
JSIS 495F	Hybrid Warfare, Disinformation and the NATO Response	Lohmann,S
JSIS 495A	Japan’s Space Diplomacy - Spring Quarter	Pekkanen,S
JSIS 495B	Defining Antisemitism in a Global Context - Spring Quarter	Pianko,N

Graduate Programs News and Updates (Jesús)

- Fall quarter events
 - Two APSIA Open Houses: Middle East (10/27) and Latin America (11/3)
 - By mid-Nov. I'll email MA programs about admissions committees
- Students
 - Please offer support to 1st-year MA students; some seem a bit overwhelmed
 - 2nd-year students should be working on their committees
 - Please make sure your MA students understand their funding situation
- PhD program status
 - Program has been reinstated!
 - **Application deadline:** Jan. 15, 2023. Feel free to contact me with any questions.

2022-23 RA/TA Positions (Jesús)

- If your program/center plans to hire an RA, please send all the information **by Nov. 15**
- TA Selection process
 - 1) 2nd- and 3rd-year PhD students are prioritized (list crafted by Jes)
 - 2) Some have secured funding, some are unfunded (advanced students). Once first group is covered, I reach out to second group if there are extra opportunities.
- Inclusion of masters students
 - 3) Once we run out of PhD students who can teach, I choose an MA from a pool of candidates that MA Programs gave me (1 case this quarter)
 - We have 4 MA students as TAs this quarter (1 MAIS, 1 REECAS, 2 Middle East)

Foreign Language Area Studies (FLAS) Fellowships (Rita)

- FLAS Fellowships support undergraduate, graduate and professional students in acquiring modern foreign languages and area or international studies competencies.
- Students from all UW departments and schools are encouraged to apply.
- Academic Year and Summer FLAS Fellowships available in the following languages:
 - Bangla – Burmese – Chinese – Haida* – Hindi – Indonesian – Japanese – Khmer – Korean – Nuuchahnulth* – Persian – Tagalog – Thai – Urdu – Vietnamese – **Graduate students only:** French (intermediate or advanced only). *Other Indigenous language spoken in Canada also possible (check with Canadian Studies Center).
- Fellowships generally available only to students at intermediate- or advanced-level study
- Fellowships available to current and incoming UW students who are **U.S. citizens or permanent residents**
- **FLAS Fellows receive:**
 - Academic Year Graduate: \$18,000 tuition, \$20,000 living stipend
 - Academic Year Undergraduate: \$10,000 tuition, \$5,000 living stipend
 - Summer Graduate/Undergraduate: \$5,000 tuition, \$2,500 living stipend

2022-23 FLAS Fellowship Recruiting Events and Timeline (Rita)

- The FLAS competition will open on **November 1, 2022** and close on **January 31, 2023**
- Students are invited to apply for a Summer 2023 fellowship or an Academic Year 2023-24 fellowship
- Awards for the next academic year are subject to continued funding by the U.S. Department of Education
- Information sessions will be held during fall and winter quarter
- The FLAS program will be advertised to students in eligible language classes, as well as those in relevant fields of study
- Students may ask questions by writing to flas@uw.edu

Summer Quarter 2023 planning (Britta)

- Summer quarter budget kick-off expected later this month
- Summer quarter teaching based on break-even enrollments
- Temporary faculty and TAs likely candidates for Summer Quarter courses
- The last day to add the courses to the time schedule is November 28

AY 22-23 planning (Elcin and Britta)

- Teaching survey to full time faculty planned to be sent on **October 18** (planned survey close **November 10**)
- Two parts of survey: Course load, proposed courses (by quarter) and proposed back-up courses
- Temporary faculty survey not planned, programs planning to hire temporary faculty on program budgets should communicate course needs to their instructors and notify Britta and Elcin of plans
- Academic programs involved in planning (required courses, courses taught by temporary faculty)
- Process for setting up the academic year: Required courses, elective courses, courses taught by temporary faculty



Questions?