

OAS quarterly updates meeting – Spring 21

Britta Simon, Elcin Gurbuz, Joni Marts, Erica Coleman, Lauren Dobrovolny,
Jesús Hidalgo, Dana O'Leary



Agenda

1. OAS team members, introduction and main areas of responsibility
2. Academic Year updates and upcoming key dates
3. Time Schedule and add code information
4. Curriculum-related updates
5. JSIS scholarships
6. FLAS application status and next steps
7. MA applications status and next steps
8. 21-22 TA positions
9. Upcoming FERPA training (April 12) and BI Portal training
10. Your questions?



OAS team introductions

Elcin Gurbuz, Program Coordinator/Time Schedule

Joni Marts, Senior Undergraduate Advisor

Erica Coleman, Undergraduate Advisor

Lauren Dobrovolsky, Program and Outreach Coordinator

Jesús Hidalgo, Interim Graduate Programs Advisor

Dana O'Leary, FLAS Fellowships Manager

Britta Simon, Interim Director of Academic Services



Academic Year updates and upcoming key dates

Mar 29 – Jun 4: Spring quarter dates of instruction

April 1: JSIS Honors info session

April 11: Spring quarter unrestricted drop period ends

April 12: SQ registration opens

April 12: FERPA training for JSIS staff

April 16: AUT 21 Time Schedule Goes Live

April 19: Info session for CAS admitted students

Early May: SQ TAs selected and notified

Mid-May: JSIS new major orientation

June 10: JSIS convocation

Jun 12: UW General Commencement

June 15, 5 pm: Spring quarter grades due

June 21 – July 21, July 22 – Aug 20: Summer Quarter dates of instruction



Curriculum-related updates

- > JSIS Standard Syllabus and grading scale
- > Four new courses for AY21-22
- > Major redesign info and status
- > Submitting courses proposals for AY 21-22

Faculty to contact Britta

Upcoming College of Arts and Sciences Application Deadlines:

Early August (for Winter 2022 course launches)

Mid-October (for Spring 2022 launches)



Planned JSIS general major redesign (please do not share this information with students until it is fully approved and announced internally):

Completion Requirements

Foreign-language competency through the second-year college level (proficiency requirement prior to graduation), plus 50 credits as follows:

- 1.Introductory Courses (15 credits from the following): JSIS 200, JSIS 201, JSIS 202, JSIS 203, RELIG 201, RELIG 202
 - 2.Political Economy (5 credits from the following): See website for approved list
 - 3.Culture, Power & Religion (5 credits from the following): See website for approved list. No overlap allowed with courses chosen in "Concentration I/Themes".
 - 4.Concentration I/Themes (10 credits in one of the following themes): Environment & Health - States & Markets - Culture, Power & Religion - Technology, Security & Diplomacy - Rights & Movements. See website for approved list
 - 5.Concentration II/Regions (10 credits in one of the following regions): Africa - Americas - Europe - Russia/Eastern Europe/Central Asia - Asia - Middle East - Arctic. See website for approved list
 - 6.Capstone Experience (5 credits): One of the following: JSIS 495, or JSIS 498
 - 7.Majors are required to maintain a cumulative GPA of at least 2.0 at the time of graduation.
- Approved courses available on:

<https://jsis.washington.edu/programs/undergraduate/global-and-regional-studies/#courses>



Time Schedule



Time Schedule:

<https://www.washington.edu/students/timeschd/>

Time Schedule Production Calendar 2020-2021:

<https://registrar.washington.edu/classrooms/time-schedule-production-calendar-2020-2021/>

[Time Schedule Review sheet](#)



JSIS internal spreadsheet with Spring, Summer and Autumn quarter courses

<https://docs.google.com/spreadsheets/d/15OZSFQY9ooCP50L9gbWOWCmkVLJAunIBnYpa4pdDLO4/edit?usp=sharing>

Please note that the courses in the spreadsheet are still subject to change, always contact Elcin and Britta to inquire.



When is the best time to submit course offerings?

Time Schedule Production Calendar	AUTUMN 2021	WINTER 2022
2021-22 Time Schedule Construction available* .	November 11, 2020	November 13, 2020*
Time Schedule Construction turned off to Departments. (All data must be completed by 5 p.m. on this date.)	January 29, 2021	July 23, 2021
Dead Period – No email requests for classroom changes	January 30 – March 26, 2021	July 24 – September 9, 2021
SLNs Assigned, TS Update available to Time Schedule Coordinators the next day.	March 26, 2021*	September 10, 2021*
Time Schedule available on the Web	April 16, 2021	October 15, 2021



2021-22 Time Schedule Construction available*.

We can add/drop a course, make changes, assign an instructor, or set up other requirements until the time schedule construction turns off.

Time Schedule Production Calendar	AUTUMN 2021
2021-22 Time Schedule Construction available* .	November 11, 2020
Time Schedule Construction turned off to Departments. (All data must be completed by 5 p.m. on this date.)	January 29, 2021



What happens when the time Schedule Construction is turned off?

We cannot add/drop the course or make any changes!
After a quarter has been deactivated, you may still submit a course by email to me.

Time Schedule Construction turned off to Departments. (All data must be completed by 5 p.m. on this date.)	January 29, 2021
Dead Period – No email requests for classroom changes	January 30 – March 26, 2021



SLN Assignments & TS Update (Departmental Time Schedule Update System)

We still cannot add a course, make changes on meeting days/time, or withdraw a course with the other courses. Other changes, including updating course enrollment limits, registration restrictions and requirements, course comments, and course withdrawals, are available by using TS Update.

SLNs Assigned, TS Update available to Time Schedule Coordinators the next day.	March 26, 2021*
Time Schedule available on the Web	April 16, 2021



Add (Entry) Codes

- > When a course is full, add codes will allow registrations or overloads above the enrollment limit,
- > When we want to block all students to enroll in a specific course,
 - FLAS
 - Professor permission is required,
 - Special courses
- > Once all the add codes have been used, more add codes are available by using TSUpdate, but they are getting ready to download in 12-24 hrs.



How to issue an add code?

- > Please send an email to Elçin to get lists of the add codes.
- > Once the add codes are available, instructors, OAS or your department coordinator may issue Add (Entry) Codes to students.



Faculty Code

Independent study courses such as 499, 600, 700, or 800 require students to obtain a Faculty Code from the department.

*This is not add code restriction.

Feel free to direct the students to jsisadv or Elçin for a faculty code!

*Independent study form and instructor approval email are required to get a code

Graduate students should contact Jesús to obtain faculty codes (jhidalgo@uw.edu).



Course Evaluations



IASystem™

- > Line faculty are required to evaluate at least one course per year
 - > Lecturers, affiliates, and temporary faculty are required to evaluate every quarter
- *subject to change



JSIS Scholarships and Fellowships

- > Process under review
- > TBH Careers Services team member will manage
- > Sarah Greenberg, Tony English and Britta currently reviewing existing budgets
- > Current process for program and center specific scholarships: Programs and centers, work with Tony English and team to set students up in Workday
- > Current process for general: Jesús for incoming graduate students, Britta for others
- > Internship scholarships new webpage and process (sneak preview of the not-yet-published webpage outlining the new process available here, <https://jsis.washington.edu/advice/funding/internship-scholarships-update/>)
- > Dana manages FLAS, no other fellowships!



FLAS application status and next steps

FLAS competition update: All academic year and summer FLAS fellowship offer letters have been sent.

- > Students are currently accepting/declining their awards.
- > Summer FLAS recipients are in the process of identifying language programs.

Current FLAS cohort:

- > Finalized spring quarter area studies and language courses.
- > FLAS fellows complete a language post-evaluation and final report for the Department of Education at the end of spring quarter.



MA applications status and next steps

- > 151 applicants this year (9 MA Programs, No PhD).
- > 208 applicants last year (58 from PhD though)
- > 111 admitted applicants
- > 36 accepted offers (as of today)
- > 3 Top Scholars offers accepted
- > 1 Mykut offer accepted
- > Admitted applicants have until 04/15 to accept offers.



MA applications status and next steps

- > Prospective students and admitted applicants are emailing Jesús with questions/making appointments for advising hours.
- > For specific questions about MA Programs, Jesús is also suggesting contacting Program Coordinators.
- > Both groups are asking about any events regarding next steps.
- > In addition to the Welcome event in Sept. before the AY begins, maybe a “Welcome, Introductions, and share your questions on next steps” event around mid-May?



21-22 TA positions

- > Priority list process (PhD students)
- > Summer Quarter (PhD candidates selected by PhD Committee)
- > Inclusion of Master's students (working on a uniform process to have a pool of eligible students)
- > # of positions TBD
- > Different budgets (CAS, Middle East Studies, etc.)
- > Course buyouts



Upcoming FERPA training (April 10) and BI Portal training

April 12: FERPA training for JSIS staff with Helen Garrett

- Review FERPA 101 training

- Review PPT presentation (link in invitation)

- Add your FERPA questions to the spreadsheet prior to training

TBD: BI Portal training for JSIS staff with Don Craig



Questions?

