

Ph.D. committee meeting
Tuesday, Nov. 13, 11-12:30
THO 403

The agenda:

1. Student survey. A draft is attached. Please think about things you want to know about the program and how this survey can be improved.
2. Student credit. Students are allowed to apply for credit for previous graduate work.
 - All students are approved for 28 credits.
3. T.A. letters and conditions of TAing. (What to do when lectures conflict with assigned classes in the program)
 - JSIS 200 is being taught at the same time as JSIS 595, so there was a conflict for a first year TA
 - Ideas: first time TAs should attend every lecture? Students can watch videos to catch up if they miss a lecture.
 - We can check for 200/595 conflict in the future.
 - Include more information in TA appointment letters.
4. Foundational fields. Are there mechanisms in place to see that the foundational field reading lists are updated and reflecting student needs?
 - What are the foundational fields accomplishing?
 - Do we need to reassess the required curriculum for students?
 - Define the themes that should be covered in the field focus courses.
 - Should there be an emphasis on demography, environment, etc.
 - Create a syllabi with shared goals for each class.

Additional items:

- We need to change spring quarter PhD committee meeting time.
- PhD Application process: case by case basis as far as funding.
- Sonja needs to send General Exam schedules to FAs.