

Agenda- PhD Committee meeting

April 8, 2018

11:00-12:30

Place: TH 403

1. Updates

a. Next year PhD Program Director

David Bachman will step in as interim director next year. He will attend June meeting and funding priority meeting.

2. Old business:

a. Peter Jackson endowment- how to spend?

- Support students with summer funding for their first year in the program in the amount of \$2000.
- The money can be used to supplement funding offers for incoming students, if needed, in increments of \$2000.
- The travel grants are for pre-dissertation research during the summer after first year.
- Students will have to apply for the funding: a short application due the first day of spring quarter. The Ph.D. Committee will decide on the allocations at the next meeting. One-page single spaced proposal and simple budget.

3. Distinguished Dissertation Award: Oded Oron will be the nominee.

4. New business

a. PhD students teaching summer courses

- Should the teacher training course be required?
- TAs learn on the job; good TAs are likely to be successful as an instructor.
- Students are required to teach 2 JSIS courses before teaching.
- Nathalie will present this plan at the next faculty meeting.

b. Committee membership next year

- Recommend Scott for GPC next year.
- Sunila, Celia, Vanessa stay on next year.
- Patrick and Stephen will rotate off of the committee.
- Noam will join the committee next year.
- Mika, Claire, James may serve on the committee next year.

c. Field Focus Seminars

- Talk to Wolf about teaching 3 courses per year: autumn, winter, spring
- Check incoming students preferred field focus areas.

2a. Peter Jackson Endowment

There will be approximately \$4000 per year available from this endowment. Only for the PhD program. Basically no other restrictions on how we choose to spend it. Can be used in summer when students aren't registered for credits.

We discussed this in the October 2017 meeting, with inputs from student reps and committee members. You can look up the minutes from that meeting on the JSIS intranet.

Today, I'd like to decide how we'll spend it and a process for fair allocation.

We have already allocated \$1545 from this fund for supporting new student Shixin Huang in fall 2018.

3a. PhD students teaching summer courses

Right now, some PhD students teach own courses in the summer for JSIS. The process is ad hoc and most students don't even know it's an option. Students have been asking more and more to do this, they want the experience and this also provides summer funding (~\$6000 for 4-5 week class). We'd like to create a proper process to advertise to all students, fairly choose amongst applicants, and ensure that our instructors will teach high quality classes in the name of JSIS.

We have created a draft process and discussed this with Resat who is supportive. I'd like to discuss this today, get your thoughts, and end up with a plan that we can take to the entire faculty.