



Check Documentation for Non-Grant Checks

The Henry M. Jackson School of International Studies
University of Washington, Box 353650

Budget(s) to be deposited to: _____ PCA# _____

Is this a Gift Yes No **If Yes, Allocation Code:** _____

Reverse Expenditure? Yes No **If Yes, Object Code** _____ ***Please Attach MyFD Printout**

Description: _____

Date Received	Amount	Check Number	Check ~ Received From
TOTAL			

Prepared by: _____ Date: _____

NOTE: Checks must be made payable to the University of Washington

Submit completed form with checks to JSIS Accounts Payable, Thomson Hall 4th Floor Business Office, within 24 hours of receipt of checks.
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