

QUARTERLY FACULTY APPOINTMENTS:

The following documents are required for each faculty appointment:

- JSIS-31 Form, Request for Faculty Appointment, completed
- Appointment letter
- Current CV
- Letter of recommendation

Send all of the above as a single PDF document by email to:

- Kaitlyn Li, xql@uw.edu
- Toni Read, readme@uw.edu
- Dvorah Oppenheimer, dvorah@uw.edu

DUE DATES for Quarterly Faculty Appointment Requests

Fall – Sep 1

Winter – Dec 1

Spring – Mar 1

Summer – Jun 1

If the 1st falls on a weekend, then the appointment requests are due the preceding Friday.