

Feb. 2, 2017

Minutes Ph.D. Committee meeting

1. Updates

- a. Student is being treated for a brain tumor; we are not sure if she will have to return to China. She may not be able to return to finish the program.
- b. Admission update: aiming for cohort of 3, will offer 5-8 admissions.
- c. Interest from Resat in privately funding Ph.D. programs; seen as a priority for the Jackson School. A timeline is not clear.

Ideas for next steps:

- a. A Ph.D. funding committee
- b. More communication to faculty that funding is needed
- c. Communicate to area studies individually
- d. Strategize with Resat to connect with donors

Funding may be central issue for program in years to come.

Other Ph.D. programs have a model that does not include full funding.

We should work with students to identify funding: grants, fellowships, TAships.

Need committee input for admission letters and Ph.D. website.

Communicate with students on how to pursue UW funding.

Connect with admission/advisors in Sociology, Political Science, Environment, Social work, bio behavioral nursing

2. New business

- a. Student requested to delay exams due to family health emergency.

Vote for Trace Chaplin to postpone written exams.

Unanimous yes.

- b. Exams are scheduled on Thursdays when students have TA hours.
Written exam options will be offered week 7 and 8: Thursday, Friday or Saturday. The day is the students' choice.

Unanimous yes.

Note for students/committees: The oral exam is typically scheduled a week after the written exam in order to give the committee time for grading.

- c. QPRs: no concerns

Vote: all students are doing fine.

Unanimous yes.

- d. Nomination for graduate medal: Dustin Welch.

- e. Ph.D. committee mission statement

Should be posted on intranet and website.

Should articulate that the Director, GPC and Graduate administrator manage the everyday work of the program.

The statement should articulate that the committee consults with faculty with appropriate.

Include the terms of the committee members' service.

Mention the UW Graduate Program guidelines for committees.

Update Graduate Program Coordinator title to be consistent with official title.
Include ex-officio members.

Note: email Nathalie with points or ideas to add to mission statement.

Will discuss revised statement next meeting.

What is the term of the committee? There is no defined term. Committee members should be determined by the director of the program and director of the Jackson School.

Suggestion to include faculty that are unfamiliar with the program.

A mix of new hires and tenure faculty should be included in the committee.

- f. *Student suggested non-academic job series talks.
- *Office space/cubicle space may be available in Sociology for Ph.D. students