

Mission Statement JSIS Curriculum Committee

June 2017

The JSIS Curriculum Committee (JSIS-CC) is an advisory body to the faculty and the leadership of JSIS. Members will be recruited by the Chair of the JSIS-CC, who is one of the Associate Directors of JSIS. JSIS-CC consists of the Chair and four members. Members serve for two academic years. Each academic year, two members are appointed for a two-year period and two members rotate off. The Director of JSIS, the Director of OAS and the JSIS Associate Directors are ex officio members of JSIS-CC. Composition of the JSIS-CC should reflect different area study programs and centers within the school.

The mission of the JSIS-CC is oversight of the curricula in JSIS. Tasks include initiating, coordinating, and tracking curriculum development in JSIS degree programs, reviewing curricular programs and program changes, initiating discussion on curricular synergies between programs and developing new curricular initiatives. JSIS-CC assesses and makes recommendations that enhance the learning experience of students and relate teaching and learning to student recruitment and career opportunities. The CC seeks to support faculty teaching efforts so as to achieve student learning goals as well as a balanced teaching load across programs and undergraduate/graduate courses.

In carrying out its duties, the JSIS-CC is committed to considering School-wide, as well as program-specific, implications. At the start of the academic year, the JSIS-CC will prioritize agenda items in coordination with the Director and faculty and will post these items on the intranet. Throughout the academic year, JSIS-CC will put forward actionable items to the Director, the faculty at large and/or to specific programs. Since the routine agenda and workload of the JSIS-CC is large, the committee can invite colleagues to join temporary ad-hoc faculty subcommittees for specific tasks. JSIS-CC will provide a clearly defined scope and timeline of work for such ad-hoc committees. Ad hoc committees will prepare a statement and policy recommendation to the JSIS-CC as a culmination of their work.

As part of its brief, JSIS-CC will consult with all relevant stakeholders, including full-time and part-time faculty, staff, the JSIS Director, and students. JSIS-CC aims to be representative of a range of disciplines, regional areas of expertise, faculty rank, and gender. The committee will have regular meetings at least once a quarter. Its agenda will be available to faculty, staff, and any authorized student representative on the JSIS intranet.