



FACULTY APPOINTMENT REQUEST

(Non-Tenure Track ONLY; Not for TAS Appointments)

The Henry M. Jackson School of International Studies
University of Washington, Box 353650

NOTE: Please save and send as an email attachment, or scan.
Send to ALL of the following: 1) Toni Read; 2) Dvora Oppenheimer; 3) JSIS Payroll

Date: _____

JSIS Program: _____

Name of Person Submitting Form: _____

Your Email: _____ Your Phone: _____

<u>Quarter</u>	Fall	Winter	Spring	Summer	_____ Year
Salary (do not include benefits)	_____	Per Month	OR	Per Quarter	Budget Number ____-_____
Salary (do not include benefits)	_____	Per Month	OR	Per Quarter	Budget Number ____-_____
Salary (do not include benefits)	_____	Per Month	OR	Per Quarter	Budget Number ____-_____
Course Name and #	_____				# of Credits _____
Course Name and #	_____				# of Credits _____

Proposed Faculty Member Information

Name: _____

Current Address: _____

Email: _____

Social Security # or UW Employee ID #: _____

Is this individual currently employed at the UW (faculty/staff/student)? Yes No

If Yes, in which department? _____

Has this individual taught at the UW within the past year? Yes No

Does this individual require **OFFICE SPACE** in Thomson Hall? Yes No

Comments:
