

UNIVERSITY *of* WASHINGTON

JAPAN STUDIES
M.A. HANDBOOK
2022-2023



WELCOME

Welcome to the Jackson School of International Studies M.A. Japan Studies program. We look forward to working with you during your studies. Along with our many academic programs, we hope you will enjoy the wealth of resources the Jackson School has to offer during your time here.

> This handbook serves as a compilation of UW and Jackson School resources for students and a reference guide containing the school's academic requirements, deadlines, policies, and procedures. **You are responsible for knowing and adhering to the contents of this handbook.** Any questions about this handbook can be directed to the appropriate adviser as listed in the general advising section.

GENERAL ADVISING AT JSIS

The Jackson School staff and faculty offer a variety of support to prospective and current students.

> Professor Marie Anchordoguy is the Graduate Program Coordinator (GPC) for the Japan Studies program. As the GPC, Professor Anchordoguy serves as the academic adviser for the program. You should meet with her at least once per year to review your course of study and request any necessary approvals required. After you have formed your supervisory committee in your second year, your committee chair also advises you. Please see the section titled supervisory committee for more information on your committee's role, duties, and your responsibility to it.

> Jesús Hidalgo is the Graduate Program Adviser (GPA) for the Japan Studies program. He will advise you regarding degree requirements, academic planning, policies and procedures, and graduation. Please meet with him at least once per year to ensure you are on track to graduate.

> The adviser-student relationship implies mutual responsibility. Faculty and staff advisers have office hours and may be available by appointment at other times. Students are responsible for seeking out faculty and staff either during office hours or by making appointments. Please be proactive about your advising.

> If you find yourself struggling academically, meet with the GPC or GPA to discuss your options.

M.A. JAPAN STUDIES PROGRAM ADVISERS

Name	Role	Contact Info	Advising Topic
Marie Anchordoguy	Graduate Program Coordinator (GPC)	anchor@uw.edu ; THO 434	Academic Advising; Curriculum; Research Interests
Jesús Hidalgo	Graduate Program Adviser (GPA)	jhidalgo@uw.edu ; THO116 Appointments Here	Prospective Students; General Inquiries; Degree Requirements; Academic Planning; Policies & Procedures; Graduation
Ellen Eskenazi	Japan Studies Program Assoc. Dir.	esky@uw.edu ; THO 425	Language Programs; Fellowships
Martha Walsh	Senior Program Associate	masako@uw.edu ; THO 435	Course Content; Curriculum; <i>Journal of Japanese Studies</i>
Rita Bashaw	FLAS Manager	rbasha@uw.edu ; THO 111A	FLAS Fellowships
Azusa Tanaka	Japanese Studies Librarian	azusat@uw.edu ; GWN 330	Japan Studies Collections; Research
Alice Kim	Career Services Director	aliceyk@uw.edu ; THO 124	Internships; Career Planning
	Office of Academic Services	jsisadv@uw.edu ; THO 111	Registration; General Inquiries

M.A. DEGREE REQUIREMENTS

Students receive the M.A. degree when they have fulfilled the following requirements:

1. Complete curriculum requirements, including fifty-two credits of graduate level work (400-level classes and above, of which eighteen credits must be 500-level and above), not including language classes;
2. Maintain a GPA of 3.0 or above;
3. Achieve second-year level proficiency in Japanese;
4. Complete either an essay of distinction and present in Japan Colloquium or two article-length papers under faculty supervision;
5. Pass the oral exam; and
6. Comply with the rules and regulations of the [UW Graduate School](#).

CURRICULUM REQUIREMENTS

REQUIRED CORE COURSES

The required core courses are introductory graduate-level courses on the interdisciplinary study of modern Japan through readings drawn from several academic disciplines.

JSIS A 555 Introduction to Modern Japanese Studies (5 credits) *fall quarter*

> The Japan Studies program also requires students take one of the following three Japanese history courses.

JSIS A 423 Origins of Modern Japan (5 credits)

JSIS A 424 Japan Since the Early 20th Century (5 credits)

JSIS 584 Special Topics: Modern Japanese History (5 credits)

ADDITIONAL COURSEWORK

You must take forty-two additional credits to complete your degree. Twenty-five of these credits must come from Core Courses (see Appendix A) and the remaining seventeen credits can come from either Core Courses or Electives (see Appendix B).

> While most of your work should focus on Japan, you may take a maximum of two courses not specifically focused on Japan for the purposes of fulfilling specific educational or professional objectives, or if these courses will contribute to understanding more fully an issue for your essay or one of the final papers.

> For instance, those planning to pursue a Ph.D. may find that the departments they wish to enter have prerequisites not related to Japan that they must fulfill. Additionally, students pursuing non-university careers may determine that coursework from one of the departments or schools relevant to their career objectives (e.g., Public Affairs, Communication, Business Administration, Education, etc.) will be useful. In both cases, students should consult advisers from the appropriate schools or departments well in advance.

> Students adopting this option must obtain written approval from the GPC. These courses must be 400-level or higher.

> Students are welcome to find UW faculty members across campus teaching courses on Japan through the [Japan Studies program](#) website and the [East Asia Center](#) website.

****You must cc the GPA on all approval emails with the GPC to ensure your approvals are noted in your academic record.**

CONCURRENT PROGRAMS

Students can pursue either a stand-alone JSIS degree, or pursue the degree concurrently while obtaining a second degree in one of six professional schools. A concurrent-degree student may transfer after completing one year of a professional degree program, or may be admitted simultaneously. Course requirements and schedule completion are slightly different for concurrent-JSIS and stand-alone JSIS degrees. Students must apply to these programs separately.

> There are six official concurrent degree programs:

1. [Business](#)
2. [Law](#)
3. [Forest Resources](#)
4. [Marine Affairs](#)
5. [Public Affairs](#)
6. [Public Health](#)

> Students from other professional schools not listed above are welcome to work with the GPC to coordinate an informal concurrent degree arrangement.

> The basic requirements for concurrent and stand-alone students are the same, but most concurrent students will delay the start of most of their JSIS coursework for a year, and some of the credits they earn will be counted for both degrees. After their first year, concurrent students will incorporate JSIS courses into their remaining professional school courses until both degrees are completed.

LANGUAGE

Language study is an essential part of the program. Courses in Japanese language and literature are offered by the [Department of Asian Languages and Literature](#) (AL&L). Students must attain competency in the Japanese language through at least the second-year level. This competency may be demonstrated either by results from the UW proficiency test or through coursework. Students are strongly encouraged to take language throughout their studies at the University of Washington. Those who enter the program with proficiency beyond the second-year level should continue language study through classes in third-, fourth-, and fifth-year and classical Japanese, or a variety of literature courses based on Japanese-language texts. Summer courses in intensive language training are offered at lower levels only.

> Before you register for Japanese, please follow the [AL&L Placement procedures](#). You may need to take a placement text or a placement interview.

CAPSTONE RESEARCH PAPER(S)

Students have the option of completing either an essay of distinction or two separate research papers. Each student must form a supervisory committee to advise them during their work, and assess their work.

Essay of distinction: This option is designed for students who wish to undertake a major research project that involves extensive use of primary, Japanese-language sources, and presents a clear research question and hypothesis. If you are considering this option, you should consult with the GPC initially and then regularly with your supervisory committee for guidance. This paper should be thirty-five to fifty pages in length (not including notes, bibliography, etc.).

> If you elect to write an essay of distinction, you are required to present your essay at a Japan Colloquium event early in your final quarter. This feedback will help you in preparing the final draft of your essay. You will be consulted in scheduling this presentation.

Two research papers: Alternatively, students may choose to write two research papers expanding on papers written for their seminar classes. Each paper must be at least twenty pages in length (not including notes, bibliography, etc.) and be revised to incorporate comments from the instructor on the original versions. If you select this option, your supervisory committee members will be the two faculty for whom you wrote your original seminar papers. They must both be JSIS Japan faculty.

ORAL EXAM

The final oral exam is based on the essay or two research papers, any implications of your topic(s), and its relevance to global trends. All exams are different and you should ask your committee about your exam specifically. Below is an example of how the exam may be structured.

- > At the start of the exam, students are asked to step out of the exam room, while the committee members deliberate about the student's candidacy and the line of questioning they will pursue. Students are expected to prepare a brief, five to ten minute, presentation about their research projects. Following these deliberations, committee members will ask the student questions for about forty-five to sixty minutes. The questions will cover the student's research papers and UW coursework related to Japan. The student will then leave the room while the committee deliberates on the results of the oral exam. Following their second deliberation, the chair will invite the student back to the exam room to inform them of the results of their exam.
- > You will take your oral exam with your supervisory committee during the quarter you intend to graduate.
- > Committee members may award distinction to students with outstanding performance in their written work (essay or two papers) as well as in their oral exam. The following two categories of distinction will be awarded to students for their overall body of work and with unanimous consent of all committee members.

HIGH PASS: A High Pass will be awarded to students who (1) showed overall mastery of material in their essay or, alternatively, whose two papers exhibit a close to publishable quality; and (2) delivered an impressive performance during their oral exam that showed substantial theoretical and empirical knowledge of their fields of study.

HONORS: Honors will be awarded to students who (1) showed excellent mastery of material in their essay or, alternatively, whose two papers are of publishable quality; and (2) delivered an outstanding performance during their oral exam that showed excellent and broadly situated theoretical as well as empirical knowledge of their respective fields of study in the context of international affairs.

MODEL TIMELINE FOR COMPLETING IN TWO YEARS

This timeline is for students who have no prior training in Japanese. It is intended to be a guideline and model for courses taken as a fulltime M.A. student, not a required path for all students.

YEAR 1		YEAR 2	
Autumn	Japanese Year 1 (5cr) JSIS A 555 (5cr) Relevant Seminar (5cr)	Autumn	Japanese Year 2 (5cr) Relevant Seminar (5cr) Relevant Seminar (5cr)
Winter	Japanese Year 1 (5cr) Japanese History Elective (5cr) Relevant Seminar (5cr)	Winter	Japanese Year 2 (5cr) Relevant Seminar (5cr) Relevant Seminar (5cr)
Spring	Japanese Year 1 (5cr) Relevant Seminar (5cr) Relevant Seminar (5cr)	Spring	Japanese Year 2 (5cr) Relevant Seminar (5cr) Relevant Seminar (5cr)

GRADUATION PROCESSES

All students must be enrolled for at least two credits during the quarter in which they intend to graduate.

DEGREE PROGRESS & ADVISING

At least one quarter before you intend to graduate, you must meet with the GPA to ensure that you are on track to graduate. For example, if you intend to graduate at the end of spring quarter, please meet with the adviser at the beginning of winter quarter. You may make an appointment with them [here](#). If you choose not to meet with the GPA, we cannot guarantee you will have completed all of the necessary requirements to graduate.

SUPERVISORY COMMITTEE

Your supervisory committee is comprised of at least two faculty members and no more than four faculty members, including a chair. At least two committee members must be tenured or tenure-track JSIS Japan program faculty (Marie Anchordoguy, Mark Metzler, Robert Pekkanen, Saadia Pekkanen). Your committee will oversee your research paper(s). Once you have formed your committee, they will be your primary advisers, especially for your research.

> When determining your committee chair and committee members, please note that your chair must be a member of the Graduate Faculty. Graduate Faculty are members of the University faculty who have been designated by the Dean of the Graduate School as actively participating in graduate education. Not all faculty members of the JSIS Japan program are Graduate Faculty. Please see the [searchable database of all Graduate Faculty](#), which can be found online.

> At least two quarters before you intend to graduate, you must declare your supervisory committee by filling out [this form](#), receiving signatures from your committee members as well as the GPC, and returning it to the GPA in THO 116 or emailing to the GPA. For example, if you intend to graduate at the end of spring quarter, submit your form during autumn quarter. You can find the form on the [JSIS advising website](#) or pick up a copy from THO 116.

JSIS FORMS & DEADLINES

In the final quarter of your M.A. program, there are a variety of forms you must submit and actions you must take to ensure on-time program completion. You can find all forms on the [JSIS Advising website](#).

Final papers: The final draft of your first research paper is due to your supervisory committee and the GPA by email no later than 5:00 p.m. on the last day of instruction **two quarters before the quarter you intend to graduate**. The final draft of your second research paper or essay of distinction is due to your supervisory committee and the GPA by email no later than 5:00 p.m. on Friday of the 6th week of your intended graduation quarter. For example, if you intend to graduate during spring quarter in 2023, your first paper is due on December 9, 2022, and your second paper or essay of distinction is due on Friday, May 5, 2023, at 5:00 p.m. However, you should be submitting drafts to your committee members throughout your writing process. Students should work closely with their committee members to develop a timeline for writing and submitting drafts.

Oral exam forms: You must work with your supervisory committee to schedule your oral exam and fill out this form. You and your supervisory committee will determine the date and time of your oral exam and then you will have the GPC approve the form. You will then bring the form to the GPA in THO 116 or email a scanned pdf to the GPA. The GPA will schedule the room for your exam and communicate that information to you and your committee members.

> Your oral exam form is due to the GPA no later than 5:00 p.m. on Friday of the 7th week of your graduation quarter. For example, if you plan to graduate spring quarter in 2023, your form is due on Friday, May 12, 2023, at 5:00 p.m.

Request to graduate with Graduate School: In order to actually graduate, you must formally [request to graduate](#) from the Graduate School no later than 5:00 p.m. on Friday of the 7th week of your graduation quarter. This will trigger a variety of administrative processes necessary for graduation, so please make this a priority.

> ****Note:** The JSIS M.A. in Japan Studies is a non-thesis program. Be sure to check the non-thesis option.

Complete oral exams: The Jackson School has set an internal deadline to complete your oral exams no later than 5:00 p.m. on the Friday of the 10th week of your graduation quarter. For example, if you intend to graduate in spring quarter 2023, you must schedule and complete your oral exam no later than 5:00 p.m. on Friday, June 2, 2023. This deadline is set so you will have at least one week to make any changes to your papers or essay required by your supervisory committee. If you need more time to schedule your oral exam, you will need approval from the GPC.

> If you cannot complete your oral exam on this timeline, it is possible to receive an extension. Extensions are determined and approved by the GPC on a case-by-case basis. The official deadline to complete your oral exam is 5:00 p.m. on the Friday of finals week of your graduation quarter, or Friday, June 9, 2023, if graduating spring quarter 2023.

Master's warrant: This form is to be filled out by your supervisory committee upon completion of your oral exam. It indicates to the GPA that you have passed your oral exam and that your papers/essay have been accepted. The GPA will put a blank copy of the form in the folder they give to your committee for your oral exam. Once your oral exam is completed your committee will sign the form, indicate if you have passed, received a high pass, or passed with honors. The GPA will scan and send you the form for your records.

Submitting final paper(s): You must submit any revisions required by your committee to your committee and to the GPA by email no later than 11:59pm on the Friday of the 11th week of your graduation quarter. For example, if you intend to graduate in spring 2023, you must submit these papers by Friday, June 9, 2023, at 11:59pm.

GRADUATION TIMELINE

Task	Deadline
Supervisory Committee Form Submitted	2 quarters before intended graduation quarter
Confirm Degree Progress with GPA	1 quarter before intended graduation quarter
Final Paper(s) Due to Committee*	5:00 p.m. on Friday of 6 th week of graduation quarter
Oral Exam Form Submitted	5:00 p.m. on Friday of 7 th week of graduation quarter
Request to Graduate	5:00 p.m. on Friday of 7 th week of graduation quarter
Oral Exams Completed	5:00 p.m. on Friday of 10 th week of graduation quarter
Paper Revisions Due to GPA	5:00 p.m. on Friday of finals week of graduation quarter

*First Final Paper Due to Committee: 5:00 p.m. on last day of instruction **two quarters before graduation quarter.**

UW ACADEMIC POLICIES

The Jackson School ensures all of its degree programs comply with the Graduate School academic policies; however, it is your responsibility to fulfill all of your degree requirements. Please familiarize yourself with [Graduate School policies](#).

> Additionally, Washington Administrative Code 478-121 establishes the [Student Conduct Code](#) for the UW as a whole. Part III of chapter 121 sets forth procedures for hearings, disciplinary sanctions, and evidentiary standards.

REGISTRATION POLICIES & DEADLINES

The UW Registrar's Office (Schmitz Hall, 2nd floor) manages all registration processes for the university. You should familiarize yourself with the [academic calendar](#) to ensure you meet all registration deadlines.

Adding courses: Adding courses to your schedule is done through your MyPlan website or through your MyUW page and the [UW Time Schedule](#). The [registration windows](#) are listed on the general UW academic calendar. As you will see on the UW Time Schedule pages, some courses in other departments prioritize students within their departments. If you wish to take a class in a different department, you must occasionally wait until Registration Period II or III.

> If a course at the Jackson School or another department requires an add code, please email the instructor.

> If you are registering for JSIS 600A or JSIS 700, you will need an add code. To receive an add code, you must [fill out this form](#) and turn it in to THO 111 or email the completed form to jsisadv@uw.edu.

> You must be registered for at least one class by the first day of classes or you will have to pay a \$25 fee. If you add or drop a class after the first full week of the quarter, you have to pay a \$20 fee. See more about dropping classes below.

Auditing courses: If you wish to [audit a course](#), request permission from the instructor teaching that course; the decision to allow auditors rests solely with the instructor. Once you have received permission, register for the class as

you normally would. Then fill out the [Registration Transaction Form](#) to change the course to audit and email it to regoff@uw.edu.

Dropping courses: You are allowed to add or [drop a course](#) with no penalty through the 7th calendar day of the quarter with no penalty or fine. You are allowed to drop a course from the 8th calendar day of the quarter through the 14th day of the quarter for a fine of \$20, but no record of your dropped courses will appear on your transcript.

> Each academic year (September through August) you may drop one course after the 14th calendar day of the quarter, but no later than the last day of the 7th week of the quarter. A “W” grade and the week designation (W3 through W7) will appear on your transcripts and you will be charged a \$20 fee.

Withdrawal from courses: Students may petition for a [Hardship Withdrawal](#) following the 14th day of the quarter if they are unable to complete a course(s) due to physical and/or mental debilitation or unusual and extenuating circumstances beyond the student’s control.

> Withdrawal policies are currently in flux due to the COVID-19 pandemic. For up to date and complete information about withdrawal, please contact the GPA.

ON LEAVE & REINSTATEMENT POLICIES

Students must be accounted for (i.e., either registered or officially on-leave) during every term except summer quarter until they complete their degree. Any student who does not apply for on-leave status before going on-leave for one or more quarters during the academic year will be dropped from the UW Graduate School and will need to request reinstatement to the UW before returning.

Filing for on-leave status: If you must take a leave of absence for personal or professional reasons, please notify the GPA via email. Then [submit an online request](#) to go on leave using your MyGrad Program portal. You must submit an on-leave request each quarter you are absent from the university. Students must have completed at least one quarter of study prior to filing an on-leave petition. International students must have completed at least three quarters of full time work before they submit an on-leave petition.

> Once your request has been submitted, the GPA will approve or deny your request and you will then be prompted to pay a \$25 non-refundable fee. On-leave requests can be submitted as early as two weeks prior to the start of the quarter, but they must be submitted, approved, and paid for no later than 11:59 p.m. PST on the last day of instruction (or the 10th week of the quarter). The Graduate School has additional information about this process on [this website](#).

Returning from on-leave status: In order to return from on-leave status, simply register for the quarter you wish to return. Please also notify the GPA so they can make any other necessary arrangements.

Reinstatement: If you failed to maintain your graduate student status (in other words, if you did not apply for on-leave status and did not register for classes), and you wish to resume your studies, first contact the GPA and the GPC to request permission. Once you have received permission from the GPC, you may [request reinstatement to the Graduate School](#).

> Requests will be approved or denied by the GPA according to previous communication. If your request is approved, you must pay a non-refundable fee of \$250 before you are eligible to register for the reinstatement quarter.

ACADEMIC PERFORMANCE & PROGRESS

Students who maintain satisfactory performance and progress towards the completion of their degree as outlined in this handbook may continue graduate study and research at the Jackson School. This handbook defines the general expectations of our students as relates to coursework, research, program duration and timelines, progress evaluations by faculty, and professional behavior relevant to the program. Under extraordinary circumstances the GPC may waive these requirements on a case-by-case basis. The GPC should provide written documentation to the GPA for official record-keeping purposes.

> The GPC, program faculty, and GPA evaluate progress on a quarterly basis to determine if a student has completed sufficient work at reasonable performance levels. The GPC and/or GPA will communicate with students any issues that arise with their work.

Unsatisfactory Progress: The steps defining the Jackson School's management of cases of unsatisfactory performance and progress are defined by [Memo 16](#) of the Graduate School's memoranda. Below is an outline of its procedures.

> The following three status levels are used to indicate unsatisfactory performance, to communicate clear expectations to the student, and to describe any consequences should those expectations not be met in the stated timeline. The goal of each step is to establish clear expectations and outline a path to return to satisfactory progress.

Warn: This is an early status for a student who has failed to meet expectations for performance or progress. The Jackson School will not notify the Graduate School, but will issue up to one warning letter directly to the student.

Probation: This status is used for a student who has failed to resolve problems with their performance or progress as outlined in the warning letter. The Jackson School will send a probation recommendation to the student with a copy to the Graduate School no later than the 10th business day of the probation quarter. A student may be on probation for no more than two quarters without making progress before the student enters the third status.

Final probation: This status is used for a student who has failed to resolve the documented problems in their probation status. The Jackson School will send a probation recommendation to the student with a copy to the Graduate School no later than the 10th business day of the probation quarter. If a student does not remove the final probation within one quarter, the Jackson School may drop the student from the school.

Appeals: Appeals must follow the process outlined in Graduate School [Memo 33](#), Academic Grievance Procedure.

FUNDING & FELLOWSHIPS

Information about fellowships offered by the Jackson School can be found on the [Funding Opportunities website](#).

FLAS FELLOWSHIPS

The University of Washington offers [Foreign Language and Area Studies](#) fellowships to support undergraduate, graduate, and professional students in acquiring modern foreign languages and area or international studies competencies. Students from all UW departments and schools are encouraged to apply. The six National Resource Centers at the UW offer Academic Year and Summer FLAS fellowships in the following languages:

> Bangla – Burmese – Chinese – Haida (Nuu-chah-nulth, and other Indigenous Languages spoken in Canada) – Hindi – Indonesian – Japanese – Khmer – Korean – Persian – Tagalog – Thai – Turkish – Urdu – Vietnamese

> FLAS academic year fellows receive \$18,000 tuition, and \$15,000 living stipend. FLAS summer fellows receive \$5,000 tuition and \$2,500 living stipend. Please read all of the [FLAS guidelines](#) carefully before you apply.

> **FLAS fellowships are only available to current and incoming UW students who are U.S. citizens or permanent residents.**

GRADUATE FUNDING INFORMATION SERVICE

[GFIS](#) works with current and admitted UW graduate students, helping them identify and locate funding opportunities for graduate school-related expenses including tuition, research, conference, and research travel. Students can visit GFIS during drop-in advising hours, schedule individual appointments, or request information by email (gfis@uw.edu).

CAREER SERVICES

The Jackson School Career Services office helps students connect their academic interests to internships, training, and future careers. It provides support through [advising](#), exploratory and skill-building workshops, panels, networking opportunities, internship support, maintaining a [job board](#), and arranging an annual [mentor program](#).

JSIS 578: Careers and Development in International Studies is a two-credit seminar, taught in autumn quarter only, featuring guest speakers from various career fields who present workshops and share their areas of expertise relating to employment, networking, and career development. The goal of this course is to help students identify their career interests, develop marketable skills, and search and apply for relevant positions and fellowships.

GET CONNECTED

Looking for another way to join the Jackson School community? Get connected to our latest news, events, info sessions, and job opportunities through our online media channels.

> You can sign up for [weekly general Jackson School event emails](#). For a Jackson School quarterly newsletter round-up that goes out to the wider community, [sign-up here](#).

Join the conversation by following us on social media:

- > Facebook: UWJacksonSchool
- > Twitter: @UWJSIS
- > YouTube Channel: UWJSIS
- > Instagram UWJacksonSchool
- > LinkedIn: [linkedin.com/school/UWJacksonSchool](https://www.linkedin.com/school/UWJacksonSchool)

To sign up for Japan Studies events emails, [contact](#) the Japan Studies Program Associate Director.

RESOURCES

The University of Washington and the Jackson School have a variety of resources to ensure your experience is positive, healthy, educational, and expansive. Please find a brief list of resources available to students below. If you have any questions about these or any other resources available to students, please contact the GPA.

DIVERSITY

JSIS Diversity & Equity Committee: The Jackson School is uniquely positioned to contribute to an equitable and inclusive learning, teaching, and working environment. We draw on our global expertise to enhance the offerings of diverse intellectual and personal experiences at the University of Washington and beyond.

> Our faculty, staff, and students are intellectually engaged with the ways that race, gender, identity, sexuality, ability, class, and ethnicity shape the human experience, both within the educational sphere and outside of it. Through this work, we encourage all members of JSIS to think critically about the world around them and actively engage.

> The role of the [Diversity and Equity Committee](#) is to identify and implement diversity and equity initiatives for the faculty, staff, and students. To speak with someone on the committee, email them at jsisdiv@uw.edu.

UW Office of Minority Affairs & Diversity: The [UW Office of Minority Affairs & Diversity \(OMA&D\)](#) (MGH 325) works to increase diversity on campus and enrich the collegiate experience of all UW students, faculty, and staff. They offer services including academic support programs, financial aid counseling and opportunities, and social activities.

Q Center: The [UW Q Center](#) (HUB 315) is a fierce, primarily student-run resource center dedicated to serving anyone with or without a gender or sexuality – UW students, staff, faculty, alumni, and community members. They host and support student groups, program events, house a lending library, and amplify student voices on the [Student Blog](#).

DISABILITY

[Disability Resources for Students](#) (MGH 011) is dedicated to ensuring access and inclusion for all students with disabilities. They currently work with over 3000 students with either temporary or permanent physical, health, learning, sensory, or psychological disabilities. If you need specific accommodations or services, they are able to liaise with faculty and staff to ensure your needs are met.

SAFETY, HEALTH, & WELLNESS

At the Jackson School, we recognize that you do your best work when you also prioritize your physical and mental health. The following resources are just a few of those available to UW students. If you have a specific issue that is not addressed by any of the resources below, please reach out to the GPA for assistance.

Husky Health & Wellbeing: [Husky Health & Wellbeing](#) houses all UW Seattle safety, health, and wellness resources in one place, containing all the resources below and more. If you do not know where to go, this is the best place to start.

SafeCampus: [UW Safecampus](#) works with campus partners to keep the community safe. Safecampus acts as the central point of communication and the coordinating unit for violence mitigation across campus. They deal with issues of conflict resolution, self-harm, relationship violence, suicide, and Title IX.

> Their website provides resources to the entire UW community, particularly students, to address these issues. If you feel unsafe, you should call 206-685-7233, a number available 24/7.

Hall Health: UW Seattle students are eligible for a number of health services including medical advice from the consulting nurse, drop-in care for mental health concerns, one subsidized medical visit per quarter, and many more at the [Hall Health Center](#) at no cost. They are located on campus almost directly behind Thomson Hall.

Counseling Center: The [Counseling Center](#) in Schmitz Hall offers multiple options for students seeking help coping with stress and mental health concerns. All UW Seattle students in degree-seeking programs are eligible for their services.

> If you are experiencing a psychological crisis outside of their working hours and cannot wait until they open, [Crisis Connections](#), a local non-profit, has a hotline at 866-427-4747.

Intramural Activities (IMA): The [UW IMA](#) has a variety of recreation facilities including swimming pools, driving ranges, exercise rooms, recreation fields, basketball courts, and more to help students stay physically fit. As a UW student, you have access to these facilities.

GRADUATE & PROFESSIONAL STUDENT SENATE (GPSS)

The [Graduate and Professional Student Senate](#) is the official student government representing the 15,000 graduate and professional students at the University of Washington. GPSS provides and advocates for the tools needed to enhance personal and professional development, and safeguards the interests of the students it represents.

JSIS GRADUATE COUNCIL

The Jackson School Graduate Council (JSGC) is a student-run council that advocates for Jackson School graduate students, provides quarterly social gatherings, operates and runs the Graduate Student Lounge, and creates community among graduate students. It is comprised of the president, vice president, treasurer, secretary, and events and community organizer. Email them at jsis.gsc201920@gmail.com.

OUTREACH CENTERS

The University of Washington has [14 outreach centers](#) all housed here at the Jackson School. These centers provide opportunities for educators, students, and the community to learn about the world. Some of them have specific scholarship opportunities and other resources that may be useful.

Canadian Studies Center	Ellison Center for Russian, East European and Central Asian Studies
Center for Global Studies	EU Center
Center for Human Rights	International Policy Institute
Center for Korea Studies	Middle East Center
Center for West European Studies	South Asia Center
East Asia Center	Southeast Asia Center
East Asia Resource Center	Stroum Center for Jewish Studies

TECHNOLOGY & COMPUTERS

The Jackson School Graduate Student Lounge has several computers and a printer available for your use. Printing costs in the lounge are cheaper than elsewhere on campus. To add money to your account, see Mark Haslam on the 4th floor of Thomson Hall in the IT office.

> All Library computers offer word processing, spreadsheet, database, graphics applications, and access to the Internet. The resources listed below provide additional computing services. See [DawgPrints](#) for information.

UW Information Technology: Housed on the second floor of Odegaard Library, UW IT provides technology support to all three campuses. They also offer [free trainings](#) on software including Adobe InDesign, Excel, HTML, Audacity and Podcasting, Adobe Illustrator, iMovie, and Accessible Document Creation.

The Center for Social Science Computation & Research (CSSCR): [The Center for Social Science Computation & Research](#) is a computer resource center providing facilities and support for social science departments at the University of Washington, including JSIS. CSSCR facilities are restricted to use by students, faculty, and staff of the University of Washington. CSSCR's labs are located on the first floor of Savery Hall.

> CSSCR offers trainings and consultation services for social science students conducting quantitative and qualitative research requiring data management. Their computers have the following non-exhaustive list of software installed: ArcGIS, ATLAS.ti, Audacity, Crimson Editor, Eclipse, Emacs, MATLAB, Python, R, SPSS, Stata, and Tableau Public. They offer regular trainings in ATLAS.ti, Python, R, Stata, and others.

The Center for Studies in Demography & Ecology: [The Center for Studies in Demography & Ecology](#) is a community of scholars that develops new demographic measures and methods, advances knowledge about population dynamics, generates new data and evidence to support population science, and trains the next generation of demographers.

> CSDE offers workshops on Spatial Data Analysis, R, GIS, Python, Stata, Coordinate Systems, and other software. Please see their website for up to date information on workshop offerings. CSDE is located in Raitt Hall 206.

CERTIFICATE & ENRICHMENT PROGRAMS

The Jackson School and other UW departments offer graduate certificate programs to enrich your educational experience. The following list is a sampling of what the Jackson School offers. If you are looking for something that is not on the list, please visit the department that houses your preferred subject for information. A [complete list of graduate certificate programs](#) can also be found online.

Cross-Cultural Religious Literacy Certificate: The [Cross-Cultural Religious Literacy Certificate](#) creates a context to understand how people with different beliefs understand themselves. Students must complete ten credits of required coursework, seven credits of regional coursework, and a two-credit capstone project.

QUAL Concentration: The [QUAL Concentration](#) offers students a foundation in qualitative multi-methods research allowing them to deepen their research in their chosen social science or professional field. Students who choose to add

the QUAL Concentration to their degree will gain specific skill sets that will benefit them at university and in their future career. The QUAL Concentration is available to graduate and professional students.

Korea Certificate: The purpose of the [Certificate in Korea Studies](#) is to provide a vehicle through which UW graduate students, visiting graduate students, and recent Ph.D.s can acquire a firm foundation in Korea Studies, and be able to document their acquisition of this foundation. The program provides systematic instruction in Korean history, Korean culture and institutions, and Korean political organization and foreign relations.

REECAS Certificate: The [Russian, East European, Central Asian Studies Certificate](#) is designed for graduate students to acquire in-depth knowledge of REECAS regions and to develop interdisciplinary analytical and academic skills by taking sixteen student-credit hours at the 500 level or above.

South Asian Studies Certificate: The [South Asian Studies Certificate](#) provides a thorough grounding in South Asian history and key economic, social, and political issues affecting contemporary South Asia. Students complete ten credits of required coursework, one elective course on South Asia, and a one-credit capstone course.

WRITING CENTER

The [UW writing centers](#) are staffed by tutors who provide students with customized guidance on writing projects. They are able to help students understand fully what any given assignment is asking them to do; plan how to complete all assignments; and execute that plan from the initial writing of research notes through submission of the final draft.

USEFUL WEBSITES

Academic Calendar	https://www.washington.edu/students/reg/2223cal.html
Japan Studies Program	https://jsis.washington.edu/japan/
Japan Studies Faculty	https://jsis.washington.edu/japan/people/faculty/
Counseling Center	http://www.washington.edu/counseling/
Dept't of Asian Languages and Literature	https://asian.washington.edu
Disability Resources for Students	http://depts.washington.edu/uwdrs/
East Asia Center	http://jsis.washington.edu/eacenter/
FLAS Fellowships	https://jsis.washington.edu/advise/funding/flas/
Graduate & Professional Student Senate	http://depts.washington.edu/gpss/
Graduate School	http://grad.uw.edu
Graduate Funding Info Service Graduation Request Form	https://www.lib.washington.edu/commons/services/gfis https://webapps.grad.uw.edu/student/mastapp.aspx
Hall Health	http://depts.washington.edu/hhpccweb/
Husky Health & Wellbeing	https://wellbeing.uw.edu/
Intramural Activities	http://www.washington.edu/ima/
JSIS Careers	https://jsis.washington.edu/advise/career/
JSIS Diversity and Equity Committee JSIS Forms	https://jsis.washington.edu/about/diversity-equity/ https://jsis.washington.edu/advise/student-forms/
JSIS Funding	https://jsis.washington.edu/advise/funding/
MyGrad for Students	http://grad.uw.edu/for-students-and-post-docs/mygrad-program/
Office of Minority Affairs and Diversity	http://www.washington.edu/omad/
Registrar's Office	https://registrar.washington.edu
SafeCampus	https://www.washington.edu/safecampus/
Technology Services	https://www.washington.edu/uwit/
Time Schedule	https://www.washington.edu/students/timeschd/
Writing Centers	http://depts.washington.edu/writeuw/centers.html

APPENDICES

APPENDIX A: CORE COURSES (25 credits)

A minimum of 25 credits must be selected from the core courses list.

Course Number	Course Title	Credits
JSIS 584 *	Special Topics: Modern Japanese History	5
JSIS A 423*	Origins of Modern Japan <i>(to be replaced here by new 500-level JSIS A course)</i>	5
JSIS A 424*	Japan Since the Early 20th Century	5
JSIS A 435	Japanese Government and Politics	5
JSIS A 436/536	Political Parties in Japan and East Asia	5
JSIS A 437/537	International Relations in Japan	5
JSIS A 440/539	Japanese History in Ecological Perspective	5
JSIS A 415/548	National Security of Japan	5
JSIS A 484/553	Asian Financial Systems	5
JSIS A 473/573	Political Economy of Postwar Japan	5
JSIS A 474/574	Civil Society in Japan and East Asia	5
JSIS A 477/577	Political Economy of Postwar Japan and Northeast Asia	5
JSIS A 478/578	Japanese Business and Technology	5
JSIS A 472/581	Science, Technology, and Innovation Policy in Japan, South Korea, Taiwan, and China	5

JSIS A 487/587	Japanese Trade Politics	5
----------------	-------------------------	---

*These courses are eligible for this requirement if you have not already used them to fulfill your history requirement.

APPENDIX B: ELECTIVES (17 credits)

17 credits of elective work can be selected from both the electives list and the core courses list.

Course Number	Course Title	Credits
ARCH 441	Visions of the Japanese House	3
ARCH 453 / ART H 419	Japanese Architecture	3
JAPAN 301-3	Third-Year Japanese	5-5-5
JAPAN 401-3	Fourth-Year Japanese	5-5-5
JAPAN 431-33	Readings in Modern Japanese Literature	5-5-5
JAPAN 435	Seminar in Modern Japanese Literature	5
JAPAN 451-53	Fifth-Year Japanese	5-5-5
JAPAN 472-73	Readings in Classical Japanese Literature	5-5
JAPAN 531-33	Advanced Readings in Modern Japanese Literature	5-5-5
JAPAN 580	Development of Modern Japanese Fiction	5
JAPAN 590	Seminar in Japanese Literature	5
JAPAN 595	Seminar in Modern and Contemporary Japanese Art and Society	5
JSIS 584	Special Topics (when on Japan, with approval of GPC)	5
JSIS 600	Independent Study	1-10
JSIS A 449	Anthropology of Modern Japan	5
JSIS A 540	Japanese Law	4
JSIS B 531	Crisis simulation (when taught by R. Pekkanen)	5
JSIS D 549	Government Regulation of Business in Japan	3

The program will also offer JSIS A 432 (History of the Japanese Empire, 5 credits) in the 2022-2023 AY.

APPENDIX C: Japan Faculty Directory

Professor	Office Location	Email
Marie Anchordoguy	THO 434	anchor
Andrea Arai		araia2
Paul Atkins	GWN 227	patkins
Davinder Bhowmik	GWN M239	dbhowmik
Miriam Chusid		mchusid
Akiko Iwata	GWN 244	iwata3
Ted Mack	GWN 248	tmack
Izumi Matsuda-Kiami	GWN M214	matsuda
Mark Metzler	THO 436	mmetzler
Itsuko Nishikawa	GWN M225	inishi
Amy Ohta	GWN 247	aohta
Kaoru Ohta	GWN 246	kaoru
Ken Oshima	GLD 208	koshima
Robert Pekkanen	THO 229	pekkanen
Saadia Pekkanen	THO 437	smp1

