



## REECAS ORAL EXAM SCHEDULING FORM

### PROCESS

1. Complete this form (except the location) and have Dr. Scott Radnitz sign it.
2. Turn the form into the GPA as a .pdf via the Canvas Assignments drop box or email, or as a paper copy to THO 116.
3. The GPA will reserve a room and notify you and the committee of the location.
4. The GPA will prepare your Oral Exam file for the committee members.
5. The GPA will email you a copy of your warrant and thesis supervisory form after the exam.

### STUDENT INFORMATION

Student name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Projected graduation quarter: \_\_\_\_\_

### NOTE TO FACULTY

By signing this form, you are agreeing that:

1. This student is ready for the exam;
2. Sufficient progress on the thesis has been made that it is reasonable to expect this student can finish it within two weeks of the oral exam as scheduled; and
3. You are available at the time scheduled for the exam.

### COMMITTEE MEMBERS

	Name	Email	Signature
Chair:	_____	_____	_____
Member:	_____	_____	_____
Member:	_____	_____	_____

### THESIS

Thesis Title: \_\_\_\_\_

### ORAL EXAM SCHEDULE

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

### APPROVAL SIGNATURE

Dr. Scott Radnitz \_\_\_\_\_