

JSIS Japan Studies

MA COMPLETION FORM 2018–19 TWO RESEARCH PAPERS

Student name _____ Planned last quarter _____

Email _____ Phone _____

Students fulfill the JSIS Japan Studies MA requirements in part by writing two Research Papers or an Essay of Distinction. These requirements are detailed in the Japan Studies Handbook for Graduate Students. Further information is available from the Graduate Program Coordinator (GPC), Professor Marie Anchordoguy, and the Graduate Program Advisor (GPA), Sonja Renner. Please complete the sections of this form as you fulfill the various requirements in your final year; **this form should remain in your file with Sonja Renner (THO 116) in the Office of Academic Services** except when you borrow it to obtain the required signatures for the various steps in the process.

FIRST RESEARCH PAPER

Due: 8th Friday of Autumn Quarter in final year

Research Papers originate from courses you have taken, and they must be on different topics, written for different members of the JSIS Japan Studies faculty, and at least one must have been written for a member of the JSIS Japan Studies faculty with a graduate appointment. First obtain a faculty member's permission to rework a class paper to fulfill the Research Paper requirement (**Step 1**), then revise the paper and have the faculty member sign again to indicate the final version fulfills this requirement (**Step 2**). Then submit this form to Sonja Renner.

Paper 1 Title _____

Course number, name, quarter _____

Step 1: I approve the use of this paper for revision to fulfill the Japan Studies MA degree requirement for a research paper.

Faculty name _____ **Signature** _____

Step 2: I have read the final, revised version of this essay and approve it as submitted to fulfill the Japan Studies MA degree requirement for a Research Paper.

Faculty name _____ **Signature** _____

Due: 8th Friday of Autumn Quarter in final year. All revisions to the paper must be completed by this date in order to receive faculty approval.

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MA COMPLETION FORM 2018–19 **TWO RESEARCH PAPERS, continued**

SECOND RESEARCH PAPER

Due: 3rd Friday of final quarter

Complete the information below for your second research paper. Resubmit this form to Sonja Renner.

Paper 2 Title _____

Course number, name, quarter _____

Step 1: I approve the use of this paper for revision to fulfill the Japan Studies MA degree requirement for a research paper.

Faculty name _____ **Signature** _____

Step 2: I have read the final, revised version of this essay and approve it as submitted to fulfill the Japan Studies MA degree requirement for a Research Paper.

Faculty name _____ **Signature** _____

Due: Third Friday of final quarter. All revisions to the paper must be completed by this date in order to receive faculty approval.

ORAL EXAM

As soon as you obtain faculty approval of your second research paper, please also prepare and submit the **Oral Exam Scheduling Form**. Your supervisory committee is composed of the two faculty for whom you wrote your Research Papers and will conduct your oral exam.

Your Oral Exam will be evaluated on this ranking scale:

____ excellent ____ high pass ____ pass ____ fail

REVIEW OF COURSEWORK

You must meet with the GPC at least once a year. You must also meet with the GPA in your penultimate quarter and again in your final quarter to review your file for conformance to requirements of the program and the Graduate School.

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ESSAY OF DISTINCTION

Student name _____ Planned last quarter _____

Email _____ Phone _____

The Essay of Distinction is only for students who have prior approval from two JSIS Japan faculty members willing to work with them (indicated by the signatures in section 1 below) in developing a very rigorous research paper. Typically 35-50 pages (10,000-15,000 words), an Essay of Distinction presents a clear research question and statement of hypothesis/argument, and draws on Japanese-language sources. Before choosing this option, you should consult with Sonja Renner (THO 116), the Graduate Program Advisor (GPA), and with Professor Marie Anchordoguy, the Graduate Program Coordinator (GPC), about additional requirements and expectations.

I. Approval of Hypothesis

Due: 8th Friday of Autumn Quarter in final year

Hypothesis:

I approve this hypothesis and agree to serve on the supervisory committee for this Essay of Distinction:

Faculty name _____ Signature _____

Faculty name _____ Signature _____

II. Oral Presentation of Essay

Due: Final quarter

You will present your Essay at a Japan Colloquium event early in your final quarter. This feedback will help you in preparing the final draft of your Essay. You will be consulted in scheduling this presentation.

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MA COMPLETION FORM 2018–19 **ESSAY OF DISTINCTION, continued**

III. Submission of Essay

Due: 8th Friday of final quarter

By 3:00 p.m. on Friday of the eighth week of the quarter in which you intend to complete the degree requirements, please submit to the JSIS Office of Academic Services:

1. Two copies of your Essay of Distinction. These copies will be distributed to your supervisory committee members. You will be notified when they approve your Essay.
2. The completed **Oral Exam Scheduling Form**. The Oral Exam will not take place until your Essay of Distinction has been accepted.

Your Oral Exam will be evaluated on this ranking scale:

____ excellent ____ high pass ____ pass ____ fail

REVIEW OF COURSEWORK

You must meet with the GPC at least once a year. You must also meet with Sonja Renner in your penultimate quarter and again in your final quarter to review your file for conformance to requirements of the program and the Graduate School.