

# CAREER & PROFESSIONAL DEVELOPMENT: THE JACKSON BLUEPRINT

## 2nd Year Undergrads: Build an Insider's Perspective

	ACTION	TIMELINE
Step 1	Update your Husky jobs and LinkedIn profile to add your summer experiences: internships, jobs, volunteer work...it all counts, so make it count for you. Check out the JSIS Career Center web resources.	September - October
Step 2	Narrow down your major, and think about developing an action plan to get into your top career choices. What classes did I miss out on last year? Can I take any new ones this year? What kind of internships would add to my resume? What associations, organizations, or groups are go-to hubs for my career choice? Bookmark them. What new software or language skills can I learn?	September - November
Step 3	Update your resume and have it reviewed at least 2 weeks before any deadlines you are thinking about. Not sure where to start? Check in with the UW career center in Mary Gates or the JSIS career center in Thomson 124.	November
Step 4	Attend career information sessions and simulations by checking out the career center coming events bulletin board.	Ongoing
Step 5	Look for opportunities to gain experience in your community - tutor kids, volunteer at charity events, help your local sister-city association or favorite non-profit. Part of beating out the competition is having experience and skills they don't, so diversify your portfolio. Go to the UW Internship Fair.	February - March
Step 6	Start researching the next step by seeing what prestigious internships or awards you can apply to. The bigger the name, the bigger the opportunities for you. Alternatively research summer job opportunities through Husky jobs.	June - July
Step 7	Start a conversation on the JSIS LinkedIn group to learn more about careers/ jobs that you're thinking about. Nothing prepares you for working in your field like developing a professional mindset.	June

