

Syllabus

Course Information

- **Course ID:** ENG 250-W1
- **Credits:** 4
- **Term:** Summer 2024
- **Location:** **MHCC Blackboard** < <http://mhcc.blackboard.com> >
- **Prerequisites:** None, however because of the writing required in this class, it is recommended that students score at the WR121 level on the college placement test (CPT) or have completed WR101 or WR115.

Instructor Information

The best way to reach me is by Blackboard Messenger (through the course). Typically, I will respond to emails within 24 hours. You can also contact me through my Outlook email: andy.gurevich@mhcc.edu. Weekend schedules may vary.

Office Hours

- Start Date: June 24, 2024
- End Date: August 31, 2024
 - Weekdays:
 - **Tues: 3:30 PM - 5:00 PM** (AC 2376)
 - **Wed - Fri: 9:30 AM - 12:30 PM** (Zoom/by appointment)
- Office: **AC 2376**
 - (I can also meet in person at other times, by appointment (on the Gresham campus at my office), if the posted office hours do not work for you. Just let me know.
- Phone: Please email until further notice.
- Email: **Blackboard Messenger** or andy.gurevich@mhcc.edu for more information.

Covid-19 Health & Safety

Prior to coming to campus employees, students, and visitors must meet the following criteria:

- Be free from common COVID-19 symptoms without the use of medication for at least 48 hours and at least 10 days from initial onset of symptoms.
- Report symptoms or positive tests that occur within 48 hours after being on campus.
- Communicate with your professors to reschedule due dates for missed coursework and assignments.

Symptom Reporting

- Consistent with applicable laws and privacy policies, students and employees who have physically been on campus will report if they have symptoms of COVID-19, or a positive test for COVID-19, or were exposed to someone with COVID-19 within the previous 14 days.
- Notification will be submitted to Vector Solutions via the Incident/Injury report on MHCC's home page [here](https://mhcc-or.safecollegesincident.com/#/login) < <https://mhcc-or.safecollegesincident.com/#/login> > .
- This incident report should include as much contact information as possible for all students and staff in the class/event to assist with contact tracing.
- Information should be communicated with the MHCC Designated Point of Contact: Corey Sippel, corey.sippel@mhcc.edu, 503-491-7477.

Additional Resources

Please find additional information and resources [here](https://www.mhcc.edu/student-resources/student-basic-needs/healthcare-resources) < <https://www.mhcc.edu/student-resources/student-basic-needs/healthcare-resources> > .

Course Materials

Textbook

Title: *World Mythology: Myth, Metaphor, and Mystery* < <https://mhcc.pressbooks.pub/worldmythology/> >

Author: Andrew Gurevich

Publisher: MHCC Library Press

Cost: FREE!

Software

Below is a list of the required and recommended software additions that you should install (PC or Mac).

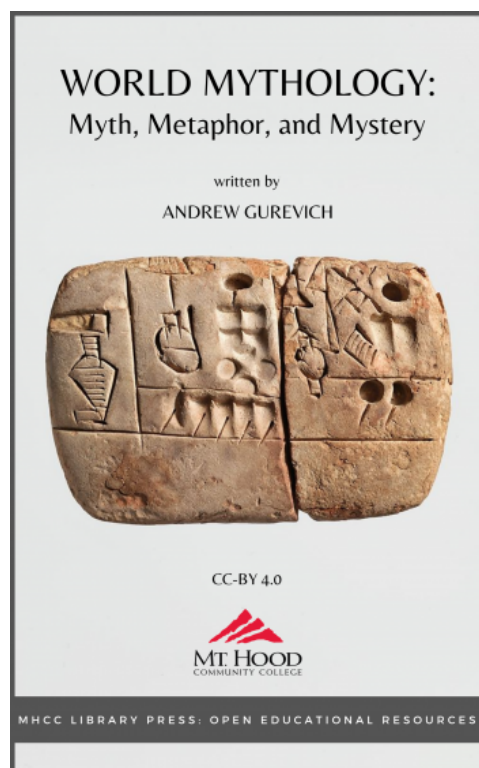
Saints Email < <http://www.mhcc.edu/SaintsEmail/> > -

Required

MS Office < <https://mhcc.edu/OfficeInstall/> > . Please download Word, Excel, and PowerPoint to help you complete your coursework.

Adobe Reader < <http://get.adobe.com/reader/> > - for viewing PDF files.

Your Phone



Your smartphone can really help you manage time. It's a great tool for checking grades, due dates and other information in Blackboard. It's also critical for keeping up with your college email. All that said, there are some elements of coursework that can't happen on your phone, and for a bit of guidance, follow this link [Blackboard and Your Phone < https://mhcc-ol.com/base/knowledge-base/can-i-just-use-my-smartphone/>](https://mhcc-ol.com/base/knowledge-base/can-i-just-use-my-smartphone/). Once you've got the do's and don'ts, download the following apps to make your phone most useful:

- [Blackboard mobile for students < https://help.blackboard.com/Blackboard_App/Quick_Start>](https://help.blackboard.com/Blackboard_App/Quick_Start)



[Quick_Start>](https://help.blackboard.com/Blackboard_App/Quick_Start)

- [Saints email on mobile < https://www.mhcc.edu/EmailSmartphone/>](https://www.mhcc.edu/EmailSmartphone/)



Lesson Activities

- You are responsible for accessing this content. If you have any trouble downloading or viewing your course resources, contact your instructor for help.
- All course lessons follow a consistent format that often build upon previous lessons activities. For this reason, you must complete lesson activities in sequence.
- Unless otherwise noted, all lesson activities, grading, and communication happen through the Blackboard course site.
- The course schedule lists all activities from Lesson 1 to Lesson #8.

Testing

Quizzes are taken online at your leisure (as long as they are done by the due dates). If special accommodations are needed, please contact me and the Testing Center at 503-491-7678 for [proctoring < https://www.mhcc.edu/student-resources/testing/index>](https://www.mhcc.edu/student-resources/testing/index) or other requirements.

Course Structure and Evaluation

- Each week, you will have a quiz, write in a journal and participate in group discussion.
- There will be three very short research papers, about a page or two.
- There will also be one longer research project.
- There will be no tests, so your grade will depend on these activities.
- You can see the percent of your grade for each activity in the chart below.

Activity	Percentage

<i>Quizzes</i>	15%
<i>Journals</i>	20%
<i>Group Discussions</i>	40%
<i>Short Research Assignment</i> <i>Discussions</i>	10%
<i>Final Project</i>	15%
<i>Grading Scale</i>	A = 90% - 100% B = 80% - 89% C = 70% - 79% F = <70%

Communication Policies

- If you have technical questions, please e-mail me, do not put these types of questions in journals or in discussions.
- If you are new to Blackboard, please take the tutorials that show you how to navigate the class. I may not be able to help you with some issues; if that is the case, please contact Online Learning.
- This is a 200-level class, so I expect that your writing will be clear, organized and relatively error free. This is especially necessary in discussions since other people will be reading your ideas. Please spell-check before you post.
- Sometimes the subject matter we will cover will be controversial or troubling to some of you. I urge you to keep an open mind when reading others' ideas. Your comments in journals and discussions should show the respect for others that you would like for yourself. Personal attacks, name calling or swearing will not be tolerated.
- Look for the **SOS forum** to ask questions about Blackboard or technical issues.
- MHCC **Internet Privacy** <<http://www.mhcc.edu/InternetPrivacyPolicy/>> policy

Participation Requirements

It is expected the student will be in attendance and on time for both scheduled required class meetings.

- Students must log in to class at least three days during the week. You will probably find that you actually will need to log in more than three times a week to keep up with discussion, activities, and announcements.
- **ALL** assignments must be completed at a satisfactory level in order to receive credit for the course.

Late-work Guidelines

- Online class are great because you can be in class any time of the day or night. You have advantages over the face-to-face classroom. Set a schedule that will allow you to complete your work on time.
- That being said, quizzes may not be made up unless prior arrangements are made.
- Late journal entries and discussions will remain open for 48 hours past the due date, so if you want to continue the discussion, you can. However, no points will be awarded past that point unless previous arrangements are made.
- The short assignments will have some leeway, and will be discussed with each assignment.
- **Note:** You will not have access to the course material until you log in. I will release each other lesson on Monday at 7AM for the following week, in order to give you enough time to read and do the required activities. Check the calendar and schedule for due dates.



Student Responsibilities

- In order to fully participate in this class and be successful, you must read the material, both the myths from the text and the lessons.
- Quizzes will assess that you read the material and comprehended it. Journals will assess that you have thought about the material and can make relevant comments about it. Most of the myths are short, but a few are longer; I have indicated those longer myths with an asterisk * on the schedule.
- A second measure of your success in this class is participation. You will be awarded points for your thoughtful participation in on-line discussions.
 - You should post your ideas at least once and respond to at least two others in your group. Your postings and responses will greatly influence your grade on these discussions. Make them clear, relevant and respectful.
 - Be on time with your responses, as you can easily lose points over the term for late postings:
 - a. On time posting of your initial discussion post (Friday by 11:59 pm)
 - b. Minimum TWO responses to your peers (Sunday by 11:59 pm)
 - c. Because of the nature of group discussions being coordinated, timed activities, late discussions will not be accepted.

- Journal posting should be AT LEAST 100-150 words. Please make sure they are coherent and reasonable free of errors.
- In college and in life, integrity matters. Do your own work; don't plagiarize. See the Student Code of Conduct link below.
- **Student Conduct:** Student rights and responsibilities are outlined in the MHCC **[Student Code of Conduct](https://www.mhcc.edu/student-resources/student-rights-responsibilities/student-code-of-conduct)** < **<https://www.mhcc.edu/student-resources/student-rights-responsibilities/student-code-of-conduct>**>

Online Technical Support

For general Online Learning information, resources and FAQs follow the link to the **[OL Website](http://www.mhcc.edu/OnlineLearning/)** < **<http://www.mhcc.edu/OnlineLearning/>**>. For issues with Blackboard, contact Online Learning student support services:

- **Call:** **[\(503\) 491-7170](tel:5034917170)** 
- **Email:** **onlinelearning@mhcc.edu** 


Student Support Services

Tutoring and other support services are available in the Learning Success Center (LSC) and AVID Program Center. These offer excellent resources for help with:

- Homework
- Portal and Internet navigation
- Computer and printer support
- Study space
- College FAQs
- **Website:** **[Learning Success Center](http://www.mhcc.edu/lsc/)** < **<http://www.mhcc.edu/lsc/>**>
- **Website:** **[Student Services Hub](https://mhcc.edu/student-resources/index)** < **<https://mhcc.edu/student-resources/index>**>

Come to the LSC on the third floor of the library. Drop in Monday-Friday (check website for hours) or call **(503) 491-7108** for an appointment.


Americans with Disabilities Act:

MHCC is committed to inclusive and accessible learning environments in compliance with federal and state law. If you have a disability or think you may have a disability (mental health, attention-related, learning, vision, hearing, physical, or health impacts) please contact the Accessible Education Services (AES) office in AC 2250 or contact (503) 491-6923 or **aes@mhcc.edu**  to have a confidential conversation about academic accommodations. Because accommodations may take time to implement and cannot be applied retroactively, it is important to have this discussion as soon as possible. In addition, contact the office with questions regarding ADA accessibility to college public events,

Non-Discrimination Statement:

Mt. Hood Community College promotes **non-discrimination** < <https://www.mhcc.edu/about/board-of-education/policies-bylaws/chapter-3/ar-3410>> by maintaining a respectful working and learning environment free of all forms of discrimination and harassment. It is against district policy for any manager, supervisor, faculty, staff or student to engage in discrimination of any member of the College community based on race, color, religion, ethnicity, national origin, age, sex, gender, marital status, disability or sexual orientation in its programs and activities. The College shall comply with all local, state and federal laws with regard to non-discrimination as required by Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act, and **Oregon Revised Statute 659A** < <https://www.oregonlaws.org/ors/chapter/659A>>. For inquiries regarding the non-discrimination policy, contact: Travis Brown, Director of Human Resources & Interim Title IX Coordinator.

Public Safety and Other Services

View the MHCC [Syllabus Addendum](#)  for additional information including public safety and student services.

Other Support Services

Get services and support for many different life challenges:

- **MHCC Counseling CPCC Personal Counseling** < <https://www.mhcc.edu/Personal-Counseling/>>
- **City of Gresham Social Services** < <https://greshamoregon.gov/social-services/>>
- **Multnomah Department of County Human Services** < <https://multco.us/dchs>>

Notice of Content Change

Because of learning communities and flexibility sometimes required for student success, the syllabus, assignments, and class schedule may change over the term. Students will be notified of revisions immediately through course announcements and email. Please check both frequently.