

March 2, 2017

Minutes Ph.D. Committee meeting

Next month's meeting will be rescheduled via Doodle poll.

1. Updates

- a. The Ph.D. admission committee has narrowed down the 2017 applicants to a list of 8 students. Nathalie will discuss funding opportunities with Resat and to determine a final list. Admission offers will be sent out in March.
- b. General exams are complete; oral defense of the written exams will take place in the next two weeks.
- c. Letter sent in mail to missing student; we have not heard a response.
- d. Dustin Welch and Oded Oron are the UW Presidential Dissertation fellowship nominees.
- e. APRs are coming this spring.
- f. Information about funding is to come.

2. Old business

- a. Ph.D. Committee Mission statement
 - Agreed that the Director, GPC and committee members will all serve a term of three years.
 - GPA will be the first point of contact for students.
 - When the program was created, the GPC position was formed in order to provide a layer between the program director and the students. The intention was to give the students a point of contact other than the director for concerns or complaints.
 - Nathalie and Scott will discuss the role of the GPC, in a separate conversation, based on their experience in the past year.
 - Revisions will be sent around the committee via email. Nathalie and Scott will begin the revisions, and send a Google Doc around to the rest of the committee.
- b. Funding messaging and plans
 - Emphasize funding opportunities during orientation for new students and for faculty advisors.
 - Language in the acceptance letter encourages students to apply for funding.
 - Create funding information sheet for incoming students that lists UW funding opportunities.
 - Require grant proposals with the applications.
 - In the application, ask Ph.D. students to address how they will pursue funding.
 - During the application process, clarify to students that funding can be obtained from resources outside of the Jackson School.
- c. Funding sub-committee

- Committee goal was to gather information, but were not tasked with writing grants. Goal achieved.
- All of the sub-committee's meetings with fundraising staff indicated that the sub-committee should not be pursuing grants as an individual program.
- Next step: draft a letter to Resat asking him to include Ph.D. program as a priority in JSIS fundraising.
- Gain faculty support for the program in order to generate support or initiative to pursue funding.
- Invite graduate students to be involved with fundraising
- Integrate opportunities for graduate funding with other funding or events that JSIS coordinates.
- TA or RA for Task Force or for the quarter in Rome would provide new funding opportunities for graduate students.
- Email Kevin to invite graduate students to attend Sasha's job talk. Invite all JSIS MA + Ph.D. students.

3. New business

- a. Interaction-Ph.D. Committee and JSIS faculty
 - Send minutes to all JSIS faculty
 - Have a three hour to specifically discuss Ph.D program with faculty
 - Create focus groups to discuss program
 - Include Ph.D. discussion in annual faculty meeting
 - Provide opportunity for faculty to air concerns regarding the program
 - Criticisms/concerns include funding for the program and time spent advising and mentoring students
 - With new leadership and new process, part of the process is holding the course. Ask for faculty to be involved with solving the problems of the program
 - Invite faculty that have suggestions or grievances to join the Ph.D. committee
 - Include new faculty with Ph.D. committee
 - Should we appoint new committee members or open for volunteers?

Appoint new committee members and plan focus groups for next year.