

Minutes CC meeting on Tuesday, May 2, 9:30 to 11am, room 403

Christian, Glennys, Sara, Cabeiri, Noam, Wolf, Sabine

(1) Updates

Sabine presents results from the 200 instructor meeting and CC discusses follow-up convenor meeting to draft goals and a timeline for 2017/8. Sabine will coordinate this follow-up.

Sabine thanks CGS and Christian as well as Resat for contributing to the CDGs for Daniel, Vanessa, and Matthew this summer. CC discusses the goals of these CDGs. It is obvious that by July 31, when they need to be handed in, we get first drafts of course syllabi that then will be subject to revision.

JSIS and PolSci are in conversation about joining forces for TA training in 2017/8. Sabine has called a meeting for all previous, current, and future instructors of the 200 series and CC to discuss TA training. We will invite Esra as former lead JSIS TA to present students' perspective.

CC discusses staffing issues for the 200 series next year. CC conveys that this committee is not the right place to organize staffing and that this needs to be done by OAS in conjunction with the Associate Director and Director.

(2) Proposed change to mission statement to guarantee continuity

Sabine suggests changing the CC mission statement to include a paragraph on continuity of faculty in CC. We decide on 4 members, two of which will rotate out/in every academic year. Sabine will draft a revision. Sara suggests additionally including a paragraph on the creation of ad-hoc committees within CC that are tasked to tackle specific issues more in-depth. She will draft language for next CC meeting in June.

(3) Cont.: Revision IS undergraduate program

Due to time constraints, this discussion is postponed to the June meeting.