

MIRANDA BEHREND

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WORK HISTORY

JULY 2021-MAY 2022

Library Paraprofessional | Grandview Elementary | Alliance, NE

- Created eye-catching displays and promotional materials
- Assisted media teacher with library and computer skills classes
- Help students navigate library resources and check out books

AUGUST 2018-MAY 2021

Social Media and Marketing Intern | Haverford Office of International Academic Programs | Haverford, PA

- Led marketing initiatives using the office's website, social media pages, and bulletin boards
- Created and updated brochures and informational handouts
- Assisted manager with preparation for study abroad events
- Contacted partner programs and updated resources for students as needed

EDUCATION

EXPECTED IN JUNE 2024

Master of Arts: International Studies
University of Washington, Seattle, WA

MAY 2021

Bachelor of Arts: English
Haverford College, Haverford, PA
Minor in Japanese Language

SKILLS

- Proficient in Microsoft Office, Adobe InDesign, and Canva
- Excellent verbal and written communication skills
- Intermediate to advanced Japanese language ability