

THE LATIN AMERICAN STUDIES PROGRAM

Henry M. Jackson School of International Studies - University of Washington

Latin America and Caribbean Studies Senior Paper Agreement Form

Henry M. Jackson School of International Studies

Student Services Office ▪ Thomson 111, Box 353650 ▪ Seattle, WA 98195-3650

STUDENT: At the beginning of the quarter, you must arrange with the instructor of your Latin American Studies Interdisciplinary Seminar to write a research or analytical paper which will meet the senior paper requirement. You are responsible for the following:

1. The paper should be a minimum of fifteen pages in length (double-spaced, 12 pt. type, margins no greater than 1") using citations and submitted with a bibliography. The bibliography does not count toward the 15-page total.
2. After your instructor has signed **Part One**, return the form to the Latin American Studies Advisor in the Office of Student Services. This form must remain in your file in Student Services.
3. **Registration in JSIS 493 (Senior Research 2 cr.)** with a LACS Faculty adviser is also required. The faculty member below must sign the independent study form as well as this form in order to receive an add code to register for JSIS 493 by the end of the first week of the quarter without a late fee.
4. When you complete the Senior Paper, pick up this form from your file in Thomson 111 and attach it to the paper before you submit your final paper to your professor.
5. After the final paper has been graded and approved, your professor will sign **Part Two** of this form, return it to the Student Services Office in Thomson 111, and post a grade for the JSIS 493 with the grade recording office.

PART ONE: To be completed and submitted to the Office of Student Services by the beginning of the third week of the Quarter in which the paper is to be submitted.

Student Name: _____ Student #: _____ Phone #: _____

Current Address: _____

Faculty Member: _____ Course #: _____ Quarter/Year _____

Brief Description of paper topic:

Faculty Signature: _____ Date: _____

(sign here **before** paper is written to signify agreement that student will write a senior paper in your course)

PART TWO: To be completed by faculty member after grading final draft of the paper, revised per the instructor's critique.

1. The research paper is to be written in conjunction with a Latin American Studies Interdisciplinary Seminar. Approved courses include JSIS A 492, 488, 486, or JSIS 480 (or a course offered jointly).
2. The final paper is to be a second and expanded draft of at least 15 pages in length, using citations, and submitted with a bibliography (which does not count toward the 15 page total). A grade of at least 2.7 is required for graduation in the major.
3. Upon satisfactory completion of the paper, this form must be filled out and returned to the Jackson School Office of Student Services, Thomson 111, Box 353650.

Paper Title: _____ Grade: _____

Faculty Signature: _____ Date: _____

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Faculty Instructions for Latin American Studies Senior Paper

Henry M. Jackson School of International Studies

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If you are teaching an interdisciplinary seminar that has been approved for credit toward the Latin American Studies major, you may be asked to sponsor a student's senior paper. This sheet provides information about procedures for sponsorship and requirements for the paper. If you have further questions you may contact the Latin American Studies Undergraduate Advisors in the Jackson School Office of Student Services (543-6001).

Procedures for Sponsorship of Senior Paper

1. The student is responsible for arranging with you to submit a senior paper in your course. The paper may be used for the requirements of your course, but it must also satisfy the minimum requirements for a LAS Program Senior Paper. You should discuss the project and expectations.
2. The student is responsible for completing and obtaining your signatures on Part One of a LAS Senior Paper Agreement Form and on the Independent Study Form to register for JSIS 493. S/he must submit these forms to the JSIS Office of Student Services at the by the end of the first week of the quarter in which the paper will be completed in order to register for the JSIS 493 without a late fee.
3. This form will be kept on file in JSIS Student Services. At the end of the quarter, the student will pick it up and return this form to you so that you can sign off on the paper.
4. When you have determined that the paper meets the Latin American Studies Program requirements, sign the form and return it to: Latin American Studies Adviser, JSIS Office of Student Services, Thomson 111, Box 353650. The requirements are listed on Part Two of the Paper Agreement Form, and below.

Latin American Studies Senior Paper Requirements

1. The research paper is to be written in conjunction with a Latin American Studies Interdisciplinary Seminar. Approved courses include JSIS A 492, 488, 486, or JSIS 480 (or a course offered jointly with one of these). The faculty member should be a member of the UW Latin America and Caribbean Studies Program.
2. The final paper is to be a second and expanded draft of at least 15 pages in length, using citations, and submitted with a bibliography (which does not count toward the 15 page total).
3. Student work in the Interdisciplinary Seminar, and completion of a research or analytical paper, is considered the capstone of the student's academic experience in the Latin American Studies major. A grade of at least 2.7 on the paper is required for graduation in the major.
4. Upon satisfactory completion of the paper, the Senior Paper Agreement Form must be filled out and returned, to the Jackson School Office of Student Services, Thomson 111, Box 353650, and a grade must be posted for JSIS 493.