Latin American Studies Senior Paper Agreement Form
Henry M. Jackson School of International Studies
Student Services Office    Thomson 111, Box 353650    Seattle, WA 98195-3650

STUDENT: At the beginning of the quarter, you must arrange with the instructor of your Latin American Studies Interdisciplinary Seminar to write a research or analytical paper which will meet the senior paper requirement. You are responsible for the following:
1. The paper should be a minimum of fifteen pages in length (double-spaced, 12 pt. type, margins no greater than 1”) using citations and submitted with a bibliography. The bibliography does not count toward the 15-page total.
2. After your instructor has signed Part One, return the form to the Latin American Studies Advisor in the Office of Student Services. This form must remain in your file in Student Services.
3. When you complete the paper, pick up this form from your file in Thomson 111 and attach it to the paper when you turn it in to your professor.
4. After the final paper has been approved by the instructor, the signed form should be returned to the Student Services Office in Thomson 111.

PART ONE: To be completed and submitted to the Office of Student Services by the beginning of the third week of the Quarter in which the paper is to be submitted.

Student Name: ___________________________ Student #: _______________ Phone #: _______________

Current Address:

______________________________________________________________

Faculty Member: ___________________________ Course #: ______________ Quarter/Year _______________

Brief Description of paper topic:

Faculty Signature: ___________________________ Date: ______________

(sign here before paper is written to signify agreement that student will write a senior paper in your course)

PART TWO: To be completed by faculty member after grading final draft of the paper, revised per the instructor’s critique.
1. The research paper is to be written in conjunction with a Latin American Studies Interdisciplinary Seminar. Approved courses include SISLA 480, 485, 486, 490, and 492 (or a course offered jointly).
2. The final paper is to be a second and expanded draft of at least 15 pages in length, using citations, and submitted with a bibliography (which does not count toward the 15 page total). A grade of at least 2.7 is required for graduation in the major.
3. Upon satisfactory completion of the paper, this form must be filled out and returned to the Jackson School Office of Student Services, Thomson 111, Box 353650.

Paper Title: ___________________________ Grade: ______________

Faculty Signature: ___________________________ Date: ______________
Faculty Instructions for Latin American Studies Senior Paper
Henry M. Jackson School of International Studies
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If you are teaching an interdisciplinary seminar that has been approved for credit toward the Latin American Studies major, you may be asked to sponsor a student’s senior paper. This sheet provides information about procedures for sponsorship and requirements for the paper. If you have further questions you may contact the Latin American Studies Undergraduate Advisors in the Jackson School Office of Student Services (543-6001).

Procedures for Sponsorship of Senior Paper

1. The student is responsible for arranging with you to submit a senior paper in your course. The paper may be used for the requirements of your course, but it must also satisfy the minimum requirements for a LAS Program Senior Paper. You should discuss the project and expectations.

2. The student is responsible for completing and obtaining your signature on Part One of a LAS Senior Paper Agreement Form. S/he must submit this form to the JSIS Office of Student Services by the beginning of the third week of the quarter in which the paper will be completed.

3. This form will be kept on file in JSIS Student Services. At the end of the quarter, the student will pick it up and return it to you so that you can sign off on the paper.

4. When you have determined that the paper meets the Latin American Studies Program requirements, sign the form and return it, to: Latin American Studies Advisors, JSIS Office of Student Services, Thomson 111, Box 353650. The requirements are listed on Part Two of the Paper Agreement Form, and below.

Latin American Studies Senior Paper Requirements

1. The research paper is to be written in conjunction with a Latin American Studies Interdisciplinary Seminar. Approved courses include SISLA 480, 485, 486, 490, and 492 (or a course offered jointly with one of them).

2. The final paper is to be a second and expanded draft of at least 15 pages in length, using citations, and submitted with a bibliography (which does not count toward the 15 page total).

3. Student work in the Interdisciplinary Seminar, and completion of a research or analytical paper, is considered the capstone of the student’s academic experience in the Latin American Studies major. A grade of at least 2.7 on the paper is required for graduation in the major.

4. Upon satisfactory completion of the paper, the Senior Paper Agreement Form must be filled out and returned, to the Jackson School Office of Student Services, Thomson 111, Box 353650.